

Draft minutes of Meeting 411 of Hognaston Parish Council held Monday 6th July 2026 at 7pm in Hognaston Church.

These minutes are a draft until agreed as a true record by the next meeting of Hognaston Parish Council.

Councillors present: Cllrs, Alan Cribbens, Dawn Lewis, John Thornley, and Annie Webster.

In attendance: Colin Swindell (Clerk) and 3 members of the public.

Item		Action by
411/1 Apologies	Apologies received from Cllrs, Dermot Murphy (DDDC) and Adrian Hunter (DCC).	
411/2 Variation of business	None.	
411/3 Interests	None.	
411/4 Public speaking	A member of the public raised the following points: - Parish Council meeting agendas are lacking in detail and more advanced information on agenda items would be helpful. - Agendas are not being published in accordance with Standing Orders. - It is disappointing that a pending DCC consultation on a 'Stopping-up Order' has not been included on the agenda, despite requests from the parishioner affected. There is concern that the Parish Council will not now be able to respond to the consultation as it will not meet again until September. - There was a near serious accident on 13th June 2026 with cyclists traveling south over the bridge and hitting a car, which was stationary. The possibility of adopting 'quiet lane' status through Hognaston should be revisited. The Clerk gave the following response to the above points: - It is possible to provide an 'information sheet' alongside the meeting agenda to better inform parishioners of the items to be considered by Council. - The Parish Council agenda was published on time, on the noticeboard and website, as required by law and Standing Orders. The agenda was, however, sent to HogNews for distribution later in the week. - The 'Stopping-up Order' was not included on the meeting agenda as the Clerk has not had any formal consultation invite from DCC or details on the application. The Council is advised not to make any comment on applications or consultations that it does not have the full details of. Should the consultation invite be received prior to the next Parish Council meeting date, an extraordinary meeting can be called to consider a response. - The Parish Council has previously made enquiries with DCC about adopting 'quiet lane' status in Hognaston, but this was refused. A second member of the public raised the following points: - Dog fouling on the Village Green is becoming an increasing problem and it was suggested that signs be put up to deter offenders. - Bus services in Hognaston are very poor and this needs to be raised with the relevant authority. The following suggestions were put forward: 1) The last bus from Ashbourne to Hognaston is the 100 bus service which departs at 3:30pm. The 111 service leaves Ashbourne at 5:10pm, but does not	

	call at Hognaston, despite serving surrounding villages. Taking the above into account, could the 111 bus service from Ashbourne be extended to Hognaston as either a regular or requested stop? 2) The Ashbourne to Matlock 110 bus service calls at Hognaston at 10:55am and arrives at Matlock at 11:40. The last bus that calls at Hognaston leaves Matlock at 1:05pm - which only allows one to stay in Matlock for 1 hour and 20 minutes. The 111 bus service leaves Matlock a little later at 3:25pm, but does not call at Hognaston, despite serving surrounding villages. Taking the above into account, could the 111 bus service from Matlock be extended to Hognaston as either a regular or requested stop? 3) During the Covid-lockdown, the 110 and 11 bus services were combined and gave a better service for Hognaston. Might this be an option? The Clerk gave the following response to the above points: - Dog fouling signs will be requested from DDDC and installed at the Village Green at the earliest opportunity. - The above concerns regarding the bus service in Hognaston will be passed on to the East Midlands Mayor, Claire Ward. Any reply will be forwarded to the parishioner and brought back to the next Parish Council meeting.	Clerk Clerk
411/5 Approval of minutes	On the motion of Cllr Webster, seconded by Cllr Cribbens, it was unanimously resolved: The minutes of Meeting 410 held Monday 11th May 2026 be accepted as a true record. The minutes were signed by the Chair.	
411/6 Clerk's report	The Clerk reported on the following actions and updates since the last meeting: - Gulley at the bottom of Dirty Lane (reference FS-Case-690933301) – No update. - <u>Resolved:</u> This item be removed from the list of ongoing matters. - Condition of Stonepit Lane – No update. Being monitored by DCC. - Sharp drop at bridge – No update. - Street name plate at Mills Croft (reference 932548) – No update - PROW signs – No update. - Adoption of BT telephone kiosk on Main Street (26/00462/PREAPP) – At the May 2026 Parish Council meeting, members resolved to grant delegated authority to the Clerk to progress with the adoption of the telephone kiosk. There being no concerns or objections raised in the preapplication advice given by DDDC, the Clerk has now completed the necessary paperwork to adopt the telephone kiosk. A response is awaited from BT. - MP Invite to community meeting – Further communications have been sent to the Office of John Whitby MP to set up a Community Meeting. It has been suggested, however, that the Parish Council book a slot with the MP on 18th September 2026 to allow members discuss local matters with the MP. - <u>Resolved:</u> The Parish Council is to turndown the invite to John Whitby MP's surgery on 18th September and pursue a Community Meeting with Mr Whitby.	

	Action: The Clerk is to contact John Whitby's office to arrange a date, time and venue for the Community Meeting with John Whitby MP. - Play Area volunteers – 3 parishioners have come forward offering to volunteer with the upkeep of the play area. Action: The Clerk is to contact the volunteers to ask if they wish to undertake general maintenance and cleaning of equipment in their own time or if they wish to organise themselves as a working group. - Parish Council insurance – The annual premium has been paid and renewal documents received. - Internal Audit 2025/26 – The Certificate of Exemption has been submitted to the External Auditor. The Annual Governance and Accountability Return and Notice of Public Rights have been published on the Parish Council website and noticeboard.	Clerk Clerk
411/7 New website	Councillors considered 3 quotes for the purchase of a new Parish Council website, including hosting, support package, a 'gov.uk' domain and email addresses for Parish Councillors and the Clerk. The website packages put before members would ensure the Parish Council meets its statutory requirements in relation to Accessibility Regulations 2018 and Assertion 10. On the motion of Cllr Thornley, seconded by Cllr Lewis, it was unanimously resolved that: - The Parish Council accepts the quote of £250.00 (excl VAT) from Parish Online for the annual subscription for a new Parish Council website which will include hosting, support package, a 'gov.uk' domain and email addresses for Parish Councillors and the Clerk. - Council notes that the first year's subscription is discounted by £100.00 and in the second year this will revert to the standard annual fee of £350.00.	
411/8 Play Area Annual Inspection	Councillors considered the Annual Play Area Inspection 2026 report, carried out by The Play Inspection Company. On the motion of Cllr Lewis, seconded by Cllr Cribbens, it was unanimously resolved that: - The Annual Play Area Inspection 2026 report be noted. - With risks identified in the report being classed as 'low risk' or 'very low risk', no immediate actions or repairs are required.	
411/9 Review of meeting arrangements	Councillors considered its arrangements for future meetings. On the motion of Cllr Lewis, seconded by Cllr Webster, it was unanimously resolved that: - The venue for the monthly Parish Council meetings be moved to the Church for the foreseeable future. - Meetings are to continue to be held bimonthly and commence at 7pm.	
411/10 Council documents	i. Draft Financial Regulations (NALC 2025) Resolved: It was agreed to defer this item to allow members more time to consider the draft document. ii. Draft Parish Council Risk Assessment Resolved: This item be deferred to the next meeting, pending recommended amendments to the document from Cllr Lewis.	Cllr Lewis

	iii. Draft Complaints Procedure Cllr Thornley presented a revised Complaints Procedure which was considered by members. Councillors suggested several amendments and which were noted by Cllr Thornley. Resolved: Cllr Thornley is to further revise the draft Complaints Procedure and bring it back for further consideration at the next meeting. iv. Updates to any other Parish Council documents The Clerk presented the monthly inspection sheets for the Play Area, bus shelter, Hognastone and Village Green. No issues were reported. The inspection sheets were signed by the Chair.	Cllr Thornley																																				
411/11 Village reports	Members discussed plans for a 'village clean-up'. This would include the removal of weeds from property frontages and pavements, works to benches, sweeping out the bus shelter and cleaning the Hognastone. Resolved: The idea of a 'village clean-up' is to be revisited in spring 2027.																																					
411/12 Finance	i. Approval of payments On the motion of Cllr Cribbens, seconded by Cllr Thornley, it was unanimously resolved that: The following items of expenditure be approved for payment: <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>Clerk</td><td>Salary (May 2026)</td><td>£ 245.62</td></tr> <tr> <td>Clerk</td><td>Salary (June 2026)</td><td>£ 180.82</td></tr> <tr> <td>HMRC</td><td>Tax (June 2026)</td><td>£ 120.40</td></tr> <tr> <td>Bentley Treescapes</td><td>Play area mowing (May 2026)</td><td>£ 255.00</td></tr> <tr> <td>Bentley Treescapes</td><td>Play area mowing (June 2026)</td><td>£ 255.00</td></tr> <tr> <td>Hognaston Village Hall</td><td>Room hire (March 2026)</td><td>£ 40.00</td></tr> <tr> <td>ICO</td><td>Annual data protection fee (2026/27)</td><td>£ 52.00</td></tr> <tr> <td>Unity Trust Bank</td><td>Bank charges (May 2026)</td><td>£ 7.00</td></tr> <tr> <td>Unity Trust Bank</td><td>Bank charges (June 2026)</td><td>£ 7.00</td></tr> </table> ii. Income Received Resolved: The following item of income be noted: <table> <tr> <th>Payee:</th><th>Item of income:</th><th>Amount:</th></tr> <tr> <td>Unity Trust Bank</td><td>Bank interest</td><td>£ 31.41</td></tr> </table> iii. Budget and accounts monitoring The Monthly Budget and Bank Reconciliation Statement (as of 30th June 2026) was circulated to members for consideration – see Appendix 411/A1. Resolved: The Parish Council's budget and financial position be noted. Resolved: The results of the Bank Reconciliation Statement agree with the month end bank balances.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (May 2026)	£ 245.62	Clerk	Salary (June 2026)	£ 180.82	HMRC	Tax (June 2026)	£ 120.40	Bentley Treescapes	Play area mowing (May 2026)	£ 255.00	Bentley Treescapes	Play area mowing (June 2026)	£ 255.00	Hognaston Village Hall	Room hire (March 2026)	£ 40.00	ICO	Annual data protection fee (2026/27)	£ 52.00	Unity Trust Bank	Bank charges (May 2026)	£ 7.00	Unity Trust Bank	Bank charges (June 2026)	£ 7.00	Payee:	Item of income:	Amount:	Unity Trust Bank	Bank interest	£ 31.41	
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411/13 Planning	i. Response to recent planning applications - None. ii. Response to tree works applications - None. iii. DDDC decisions on recent planning applications																																					

	- None. iv. Discussion of other planning applications or issues None.	
411/14 Correspondence	The following correspondence were considered and noted: - DALC – Newsletter (July 2026) - Parishioner - Stopping-up order’ consultation on Green Lane - John Whitby MP’s Officer – Surgery in Hognaston - Hognaston Village Hall – Matters relating to late payments - DDDC – Preapplication advice regarding the telephone kiosk on Main Street	
411/15 Next agenda	Resolved: The next agenda is to include the following items: - To consider the draft Financial Regulations (NALC Model 2025). - To consider the revised Complaints Procedure.	
411/16 Next meeting	Resolved: The next Hognaston Parish Council meeting be held Monday 7th September 2026 at 7pm in Hognaston Church.	

The meeting closed at 8.27pm

DDDC – Derbyshire Dales District Council

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

PROW – Public right of way

Appendix 411/A1**Monthly Budget and Bank Reconciliation Statement****Budget 2026/27**As of 30th June 2026

Category of expenditure	Actual	Budget	Variance
Clerk's salary	£ 546.84	£ 3,570	£ 3,023.16
Administration & expenses	£ 25.25	£ 250	£ 224.75
Room hire	£ 20.00	£ 200	£ 180.00
Payroll	£ 135.00	£ 150	£ 15.00
Insurance	£ 675.02	£ 700	£ 24.98
Internal audit	£ 100.00	£ 150	£ 50.00
GDPR expenses	£ -	£ 50	£ 50.00
DALC subscription	£ 188.32	£ 185	-£ 3.32
Grounds maintenance	£ 637.50	£ 1,750	£ 1,112.50
Play area inspections	£ -	£ 135	£ 135.00
Village planting	£ -	£ 50	£ 50.00
Annual church clock maintenance	£ -	£ 225	£ 225.00
Defibrillators	£ -	£ 320	£ 320.00
Contingency/elections	£ -	£ 500	£ 500.00
Total expenditure:	£ 2,327.93	£ 8,235.00	£ 5,907.07
Income			
Precept	£ 7,777.00		
Bank interest	£ 31.41		
VAT reclaim (2025/26)			
Reimbursable expenditure			
Grants			
Total income:	£ 7,808.41		

Bank ReconciliationAs of 30th June 2026

Cash book		Bank	
Balance from 2025/26	£ 8,370.93	UTB current account balance	£ 1,665.50
Plus receipts	£ 7,808.41	UTB instant access balance	£ 12,031.41
Less payments	£ 2,327.93	Plus unrepresented receipts	£ -
Less VAT paid	£ 154.50	Less unrepresented cheques	£ -
	£ 13,696.91		£ 13,696.91