

Hognaston Parish Council
Village Hall Post Box, Hognaston, Ashbourne, Derbyshire DE6 1PR
hognastonclerk@hotmail.com

Meeting 388 of Hognaston Parish Council on Monday 9th January 2023 at 7.30pm in Hognaston Village Hall.

Agenda

To the Chairman and Members of Hognaston Parish Council

You are summoned to attend the above meeting of Hognaston Parish Council to transact the following business.

Colin Swindell

Clerk to Hognaston Parish Council

Item	
388/1 Apologies	To receive any apologies for absence.
388/2 Variation	To consider any requests to vary the order of business.
388/3 Declaration of members' interests	i. Disclosure of Pecuniary Interests To enable Members to declare any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. ii. Disclosure of Personal Interests To enable members to declare any Personal Interests they have in subsequent agenda items.
388/4 Public speaking	i. A period of not more than 10 minutes will be made available for members of the public to speak on any matter (subject to each member of the public speaking for no longer than 2 minutes). More time may be given at the Chair's discretion. ii. If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be invited to raise any relevant matter.
388/5 Approval of minutes	To approve the Minutes of Meeting 387 held on Monday 7 th November 2022.
388/6 Clerk's report	To report on any actions and/or matters that have arisen since the last meeting.
388/7 Action points from the last meeting (not covered elsewhere on the agenda)	To report and update on actions from the last meeting 1. Play area tree survey and actions 2. Information board 3. Village parking 4. Replacement picnic bench at Play Area 5. Jubilee Bench at entrance to Mills Croft 6. Mole hills in the Play Area 7. Overgrown hedges at the bridge 8. Change of bank 9. Review of documents in the Village Hall 10. Mobile Post Office service
388/8 Policy reviews	To review the following policies: - Communication and engagement strategy

388/9 Parish Council Documents	To update on Parish Council documents 1. Risk Register 2. Communications and Engagement Strategy 3. Parish Survey 4. Lessons Learnt																					
388/10 Parish Council task list	i. Play Area, Green, Bus Shelter and Hognastone inspections Risk Assessment Reports, items to note or for action. ii. Group representative updates: - Neighbourhood Watch - HogGreen - Speedwatch iii. Reports from outside meetings To receive any feedback from Councillors who have attended outside meetings. iv. Footpaths grant To consider any works needed to footpaths within the Parish of which the cost can be reclaimed under the DCC Minor Maintenance Agreement.																					
388/11 Finance	i. Approval of payments <table><tr><td>Payee:</td><td>Item of expenditure:</td><td>Amount to pay:</td></tr><tr><td>Clerk</td><td>Salary (November 2022)</td><td>£189.92</td></tr><tr><td>Clerk</td><td>Salary (December 2022)</td><td>£382.95</td></tr><tr><td>Clerk</td><td>Expenses (Nov/Dec 2022)</td><td>£33.89</td></tr><tr><td>Clerk</td><td>Mileage (Nov/Dec 2022)</td><td>£18.90</td></tr><tr><td>DM Payroll</td><td>Payroll (Oct 22 – March 23)</td><td>£60.00</td></tr><tr><td>CHT</td><td>Annual defibrillator support package</td><td>£324.00</td></tr></table> ii. Income received To note any income received since the last meeting. iii. 2022/23 budget and accounts monitoring To review the current budget and financial position (see Appendix 388/A1). iv. 2023/24 budget and precept To agree spending plans and precept for 2023/24.	Payee:	Item of expenditure:	Amount to pay:	Clerk	Salary (November 2022)	£189.92	Clerk	Salary (December 2022)	£382.95	Clerk	Expenses (Nov/Dec 2022)	£33.89	Clerk	Mileage (Nov/Dec 2022)	£18.90	DM Payroll	Payroll (Oct 22 – March 23)	£60.00	CHT	Annual defibrillator support package	£324.00
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388/12 Planning	i. To consider response to current planning applications - 22/00997/FUL (Resubmission) - South Barn, Overtown, Hognaston (Conversion of outbuilding to 1no. holiday let) - 22/01379/FUL – Orchard View, Main Street, Hognaston (Proposed raised patio with handrails, proposed side porch and proposed patio doors) ii. To consider response to or note tree works applications None received at the time of publishing this agenda. iii. To note DDDC decisions on recent applications - 22/00961/FUL - Land East of Turlowfield Lane, Turlowfields, Hognaston DE6 1PZ (Erection of temporary rural workers dwelling for a period of 3 years) Decision: Refused - 22/01011/FUL – The Knockerdown Inn, Knockerdown, Ashbourne (Change of use of public house and associated land to a mixed use comprising coffee house, bar & restaurant, place of assembly & leisure, retail and coffee shop) Decision: Refused																					

	- T/22/00168/TCA - Orchard View, Main Street, Hognaston (Remove 1no. T1 Conifer and 4no. T2 Conifer trees). <u>Decision:</u> Permitted iv. Discussion of other planning applications or issues
388/13 Correspondence	To consider and note the correspondence received - DCC – Community News (November 2022) - DCC - Mobile Library Dates (December 2022 to March 2023) - SAAA - Notification of External Auditor Appointment for 2022-23 - DALC – Newsletter (December 2022) - DDDC - Queen’s Green Canopy Scheme (Commemorative Tree Planting) - DDDC - Home Energy Efficiency Grants
388/14 Next agenda	To propose any items for the next agenda.
388/15 Next meeting	To agree the date and time of the next meeting be Monday 6 th March 2022 at 7.30pm in Hognaston Village Hall.

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils
CHT – Community Heartbeat Trust

DCC – Derbyshire County Council
SAAA – Small Authorities’ Audit Appointments

Appendix 388/A1

Meeting 388 – Monday 9th January 2023

Budget and Banking Reconciliation (November 2022)

Hognaston Parish Council 2022/23 - Income and Expenditure			
(Including payments and receipts for approval at Meeting 388)			
Category of expenditure	Actual	Budget	Variance
Annual Church clock maintenance	£ 165.00	£ 165.00	£ -
Internal Audit	£ 80.00	£ 300.00	£ 220.00
Audit Commission Fee/Ext Audit	£ -	£ -	£ -
DALC Subscription	£ 108.61	£ 110.00	£ 1.39
Insurance (BHIB)	£ 375.80	£ 450.00	£ 74.20
Play Area inspection	£ -	£ 95.00	£ 95.00
Play Area & Green mowing (less grant)	£ 720.00	£ 640.00	-£ 80.00
Training	£ 70.00	£ 150.00	£ 80.00
Village planting	£ 19.00	£ 300.00	£ 281.00
Clerk's salary	£ 2,901.37	£ 3,300.00	£ 398.63
Travel	£ 171.90	£ 260.00	£ 88.10
Administrative costs	£ 289.34	£ 360.00	£ 70.66
Donations	£ -	£ 100.00	£ 100.00
Maintenance items/contingency	£ 270.00	£ 500.00	£ 230.00
Election expenses (recommended)	£ -	£ -	£ -
Hire of premises	£ -	£ 200.00	£ 200.00
GDPR expenses (recommended)	£ 35.00	£ 35.00	£ -
Total expenditure	£ 5,206.02	£ 6,965.00	£ 1,758.98
Income			
Precept	£ 4,580.00		
Platinum Jubilee Grant (DDDC)	£ 500.00		
Local Projects Fund (DDDC)	£ 200.00		
Donations	£ 10.00		
Bank interest	£ 11.93		
Total Income	£ 5,301.93		
2022/23 Balance	£ 95.91		

Banking Reconciliation - November 2022			
Completed: 05/01/2023			
Cash book		Bank	
Balance from 2021-22	£ 9,433.78	Current account balance	£ 2,585.79
Amendment to YE Cashbook 2021/22*	£ 0.51	Reserve Account balance	£ 7,957.07
Plus receipts	£ 5,301.93	Plus unpresented receipts	£ -
Less payments	£ 4,520.36	Less unpresented cheques	£ 414.00
Less VAT paid	£ 87.00		
	£ 10,128.86		£ 10,128.86
*Jan/Feb 2022 Tax adjustment by HMRC - Payment was £90.69 but recorded in 21/22 cash book as £91.20 (51p uplift needed to 21/22 YE balance)			
Unpresented cheques			
852 - Andrew Boam	£ 90.00		
856 - Community Hearbeat Trust Ltd	£ 324.00		
	£ 414.00		