

Hognaston Parish Council
Village Hall Post Box, Hognaston, Ashbourne, Derbyshire DE6 1PR
hognastonclerk@hotmail.com

Meeting 389 of Hognaston Parish Council to be held Monday 6th March 2023 at 7.30pm in Hognaston Village Hall.

Agenda

To the Chairman and Members of Hognaston Parish Council

You are summoned to attend the above meeting of Hognaston Parish Council to transact the following business.

Colin Swindell

Clerk to Hognaston Parish Council

Item	
389/1 Apologies	To receive any apologies for absence.
389/2 Variation	To consider any requests to vary the order of business.
389/3 Declaration of members' interests	i. Disclosure of Pecuniary Interests To enable Members to declare any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. ii. Disclosure of Personal Interests To enable members to declare any Personal Interests they have in subsequent agenda items.
389/4 Public speaking	i. A period of not more than 10 minutes will be made available for members of the public to speak on any matter (subject to each member of the public speaking for no longer than 2 minutes). More time may be given at the Chair's discretion. ii. If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be invited to raise any relevant matter.
389/5 Approval of minutes	To approve the Minutes of Meeting 388 held on Monday 9 th January 2023.
389/6 Clerk's report	To report on any actions and/or matters that have arisen since the last meeting. PSPO, Precept, VAT claim, Reimbursables, Cheque for bench, Street light, new website
389/7 Action points from the last meeting (not covered elsewhere on the agenda)	To report and update on actions from the last meeting: 1. Play area tree survey and actions 2. Information board 3. Village parking 4. Replacement picnic bench at Play Area 5. Jubilee Bench at entrance to Mills Croft 6. Mole hills in the Play Area 7. Overgrown hedges at the bridge 8. Change of bank 9. Review of documents in the Village Hall 10. Mobile Post Office service
389/8 Quotes for mowing	To consider quotes received for the mowing of the play area and up-keep of the MUGA.
389/9 Quotes for mole pest control	To consider quotes received for dealing with moles in the Play Area

389/10 DALC annual subscription	To consider the DALC annual subscription for 2023/24 and optional enhanced training fee.																																									
389/11 Annual Parish Meeting	To agree the date and format of the Annual Parish Meeting 2023.																																									
389/12 Parish Council documents	To update on Parish Council documents 1. Risk Register 2. Communications and Engagement Strategy 3. Parish Survey 4. Lessons Learnt																																									
389/13 Parish Council task list	i. Play Area, Green, Bus Shelter and Hognastone inspections Risk Assessment Reports, items to note or for action. ii. Group representative updates: - Neighbourhood Watch - HogGreen - Speedwatch iii. Reports from outside meetings To receive any feedback from Councillors who have attended outside meetings. iv. Footpaths grant To consider any works needed to footpaths within the Parish of which the cost can be reclaimed under the DCC Minor Maintenance Agreement.																																									
389/14 Finance	i. Approval of payments <table><tr><td>Payee:</td><td>Item of expenditure:</td><td>Amount to pay:</td></tr><tr><td>Clerk</td><td>Salary (January 2023)</td><td>£252.44</td></tr><tr><td>Clerk</td><td>Salary (February 2023)</td><td>£205.92</td></tr><tr><td>Clerk</td><td>Expenses (Jan/Feb 2023)</td><td>£28.93</td></tr><tr><td>Clerk</td><td>Mileage (Jan/Feb 2023)</td><td>£18.90</td></tr><tr><td>Clerk</td><td>Website domain registration</td><td>£16.00</td></tr><tr><td>Village Hall</td><td>Room Hire 2022/23</td><td>£144.00</td></tr><tr><td>TDP, Wirksworth</td><td>Tansley Picnic bench - for play area</td><td>£683.98</td></tr><tr><td>Play Inspection Company</td><td>Annual Play Area Inspection (2023)</td><td>£114.00</td></tr></table> ii. Income received <table><tr><td>From:</td><td>Item of income:</td><td>Amount received:</td></tr><tr><td>HMRC</td><td>VAT claim (2021/22)</td><td>£156.43</td></tr><tr><td>DDDDC</td><td>Reimbursable expenditure (2022/23)</td><td>£458.00</td></tr><tr><td>HPA</td><td>Funds for play area maintenance</td><td>£1,401.93</td></tr></table> iii. Budget and accounts monitoring To review the budget and financial position (see Appendix 389/A1).			Payee:	Item of expenditure:	Amount to pay:	Clerk	Salary (January 2023)	£252.44	Clerk	Salary (February 2023)	£205.92	Clerk	Expenses (Jan/Feb 2023)	£28.93	Clerk	Mileage (Jan/Feb 2023)	£18.90	Clerk	Website domain registration	£16.00	Village Hall	Room Hire 2022/23	£144.00	TDP, Wirksworth	Tansley Picnic bench - for play area	£683.98	Play Inspection Company	Annual Play Area Inspection (2023)	£114.00	From:	Item of income:	Amount received:	HMRC	VAT claim (2021/22)	£156.43	DDDDC	Reimbursable expenditure (2022/23)	£458.00	HPA	Funds for play area maintenance	£1,401.93
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389/15 Planning	i. To consider response to current planning applications - 23/00122/FUL – Red Lion Inn, Main Street, Hognaston (Erection of a 1no. dwellinghouse for manager accommodation) - 23/00125/FUL – 4 Old Bakery Close, Hognaston (Proposed installation of air source heat pump through Council funded home energy efficiency scheme) - 23/00173/FUL – Badger Moor Farm, Turlowfields Lane, Hognaston (Proposed agricultural building extensions to store fodder, bedding and implements)																																									

	- 23/00025/FUL – Land East of Turlowfields Lane, Hognaston (Change of use of land for glamping site comprising the siting of 10no. bell tents, 10no. shepherd huts/timber pods, 4no. bathroom units, 2no. woodland lodges and operations comprising creation of a track, car park, ancillary buildings and associated landscaping) ii. To consider response to or note tree works applications - T/23/00011/TCA – Larkshill, Main Road, Hognaston (Crown lift 4no. Sycamore trees) - T/23/00019/TCA - Bank House Farm Main Street Hognaston (Remove 1no. limb of 1no. Ash tree (T1), remove 3no. Sycamore trees (T2, T3, T4)) iii. To note DDDC decisions on recent applications - 22/00997/FUL (Resubmission) - South Barn Overtown Hognaston Ashbourne (Conversion of outbuilding to 1no. holiday let) Decision: Refused - 22/01379/FUL - Orchard View, Main Street, Hognaston (Proposed raised patio with handrails, proposed side porch and proposed patio doors) Decision: Granted with conditions - 21/00398/DCOND - The Pudding Room, Hognaston (Discharge of Conditions 8, 9 and 11 of application Ref. 21/00398/FUL - Conversion of and extension to farm shop/ holiday lets and outbuilding to form 1no. dwellinghouse and a detached double garage and erection of stable block) Decision: Discharged conditions in full iv. Discussion of other planning applications or issues
389/16 Correspondence	To consider and note the correspondence received - DDDC - Burial Capacity Review - forwarded to PCC to respond directly - DALC – Newsletter (January 2023) - DDDC – Public Space Protection Orders signage renewal - DALC – Newsletter (February 2023) - DCC – Parish and Town Council Liaison Forum (March 2023) - DDDC - Consultation on Second Home Council Tax Premium - DCC – Mobile library dates (April and May 2023) - John Matkin (STW) – Notice about tree works around Hognaston village - 20s Plenty in Derbyshire – DCC consultation - PCSO Elaine Porter – SNT Newsletter (February 2023) - DCC – Temporary Road Closure Notice at Godfrey Hole - The Play Inspection Company – Annual Play Area inspection report (2023) - PCSO Elaine Porter – SNT Newsletter (March 2023) - DALC – Newsletter (March 2023)
389/17 Next agenda	To propose any items for the next agenda.
389/18 Next meeting	To agree the date and time of the next meeting be Monday 8 th May 2023 at 7.30pm in Hognaston Village Hall.

Appendix 389/A1

Budget 2022/23

Including payments and receipts for approval on Monday 6th March 2023.

Hognaston Parish Council 2022/23 - Income and Expenditure			
Category of expenditure	Actual	Budget	Variance
Annual Church clock maintenance	£ 165.00	£ 165.00	£ -
Internal Audit	£ 80.00	£ 300.00	£ 220.00
Audit Commission Fee/Ext Audit	£ -	£ -	£ -
DALC Subscription	£ 108.61	£ 110.00	£ 1.39
Insurance (BHIB)	£ 375.80	£ 450.00	£ 74.20
Play Area inspection	£ 95.00	£ 95.00	£ -
Play Area & Green mowing (less grant)	£ 720.00	£ 640.00	-£ 80.00
Training	£ 70.00	£ 150.00	£ 80.00
Village planting	£ 19.00	£ 300.00	£ 281.00
Clerk's salary	£ 3,359.73	£ 3,300.00	-£ 59.73
Travel	£ 190.80	£ 260.00	£ 69.20
Administrative costs	£ 334.27	£ 360.00	£ 25.73
Donations	£ -	£ 100.00	£ 100.00
Maintenance items/contingency	£ 839.98	£ 500.00	-£ 339.98
Election expenses (recommended)	£ -	£ -	£ -
Hire of premises	£ 144.00	£ 200.00	£ 56.00
GDPR expenses (recommended)	£ 35.00	£ 35.00	£ -
Total expenditure	£ 6,537.19	£ 6,965.00	£ 427.81
Income			
Precept	£ 4,580.00		
Platinum Jubilee Grant (DDDC)	£ 500.00		
Local Projects Fund (DDDC)	£ 200.00		
Donations	£ 10.00		
Bank interest	£ 11.93		
VAT claim (for 2021/22)	£ 156.43		
Reimbursable expenditure (for 2021/22)	£ 458.00		
Play area maintenance funds (HPA)	£ 1,401.93		
Total Income	£ 7,318.29		
2022/23 Balance	£ 781.10		

Banking Reconciliation (January 2023)

As of Sunday 12th February 2023

Banking Reconciliation - January 2023			
Completed: 12/02/2023			
Cash book		Bank	
Balance from 2021-22	£ 9,433.78	Current account balance	£ 2,100.56
Amendment to YE Cashbook 2021/22*	£ 0.51	Reserve Account balance	£ 7,957.07
Plus receipts	£ 7,318.29	Plus unrepresented receipts	£ 1,401.93
Less payments	£ 5,206.02	Less unrepresented cheques	£ -
Less VAT paid	£ 87.00		
	£ 11,459.56		£ 11,459.56
*Jan/Feb 2022 Tax adjustment by HMRC - Payment was £90.69 but recorded in 21/22 cash book as £91.20 (51p uplift needed to 21/22 YE balance)			