

Meeting 390 of Hognaston Parish Council to be held Monday 15th May 2023 at 7.30pm in Hognaston Village Hall.

Agenda
Annual Parish Council

To the Chair and Members of Hognaston Parish Council

You are summoned to attend the above meeting of Hognaston Parish Council to transact the following business.

Colin Swindell

Clerk to Hognaston Parish Council

Item	
390/1 Apologies	To receive any apologies for absence.
390/2 Election of Chair and Vice Chair	To elect a Chair and Vice-chair of the Parish Council for the coming year.
390/3 Variation	To consider any requests to vary the order of business.
390/4 Declaration of members' interests	i. Disclosure of Pecuniary Interests To enable Members to declare any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. ii. Disclosure of Personal Interests To enable members to declare any Personal Interests they have in subsequent agenda items.
390/5 Public speaking	i. A period of not more than 10 minutes will be made available for members of the public to speak on any matter (subject to each member of the public speaking for no longer than 2 minutes). More time may be given at the Chair's discretion. ii. If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be invited to raise any relevant matter.
390/6 Approval of minutes	To approve the Minutes of Meeting 389 held on Monday 6 th March 2023.
390/7 Clerk's report	To report on any actions and/or matters that have arisen since the last meeting.
390/8 Action points from the last meeting (not covered elsewhere on the agenda)	To report and update on actions from the last meeting: 1. Play area tree survey and actions 2. Information board 3. Village parking 4. Replacement picnic bench at Play Area 5. Jubilee Bench at entrance to Mills Croft 6. Mole hills in the Play Area 7. Overgrown hedges at the bridge 8. Change of bank 9. Review of documents in the Village Hall
382/9 Certification of Accounting Statements 2022/23	i. Internal Auditor's report To receive and note the report. ii. Annual Governance Statement To consider, approve and sign.

	iii. Annual Accounting Statement To consider, approve and sign. iv. Exemption from External Audit To confirm and declare that exemption criteria for small authorities have been met.																																	
390/10 Approval of policies	To consider and approve the following policy documents: i. Code of Conduct ii. Standing Orders iii. Financial Regulations																																	
390/11 Parish Council Vacancies	To fill vacancies on the Parish Council by co-option or consider the next steps to advertising the vacancies.																																	
390/12 Annual Parish Meeting	To consider arrangements for the Annual Parish Meeting 2023.																																	
390/13 Parish Council insurance	To consider quotes for the renewal of the Parish Council insurance for 2023/24.																																	
390/14 Parish Council documents	To update on Parish Council documents 1. Risk Register 2. Communications and Engagement Strategy 3. Parish Survey 4. Lessons Learnt																																	
390/15 Parish Council task list	i. Play Area, Green, Bus Shelter and HognaStone inspections Risk Assessment Reports, items to note or for action. ii. Group representative updates: - Neighbourhood Watch - HogGreen - Speedwatch i. Reports from outside meetings To receive any feedback from Councillors who have attended outside meetings. ii. Footpaths grant To consider any works needed to footpaths within the Parish of which the cost can be reclaimed under the DCC Minor Maintenance Agreement.																																	
390/16 Finance	i. Approval of payments<table><tr><td>Payee:</td><td>Item of expenditure:</td><td>Amount to pay:</td></tr><tr><td>Clerk</td><td>Salary (March 2023)</td><td>£205.92</td></tr><tr><td>Clerk</td><td>Salary (April 2023)</td><td>£205.92</td></tr><tr><td>Clerk</td><td>Expenses (March/April 2023)</td><td>TBC</td></tr><tr><td>Clerk</td><td>Mileage (March/April 2023)</td><td>£31.50</td></tr><tr><td>Clerk</td><td>Pest control (Robert Ward Allen)</td><td>£50.00</td></tr><tr><td>Clerk</td><td>2 x memory sticks (www.currys.co.uk)</td><td>£18.97</td></tr><tr><td>Clerk</td><td>Fire resist. pouch (www.amazon.co.uk)</td><td>£8.99</td></tr><tr><td>Andrew Boam</td><td>Mowing (April 2023)</td><td>£90.00</td></tr></table> ii. Income received<table><tr><td>From:</td><td>Item of income:</td><td>Amount received:</td></tr><tr><td>DDDC</td><td>Precept</td><td>£4,700.00</td></tr></table> iii. Budget and accounts monitoring To review the budget and financial position. (To be presented at the meeting)	Payee:	Item of expenditure:	Amount to pay:	Clerk	Salary (March 2023)	£205.92	Clerk	Salary (April 2023)	£205.92	Clerk	Expenses (March/April 2023)	TBC	Clerk	Mileage (March/April 2023)	£31.50	Clerk	Pest control (Robert Ward Allen)	£50.00	Clerk	2 x memory sticks (www.currys.co.uk)	£18.97	Clerk	Fire resist. pouch (www.amazon.co.uk)	£8.99	Andrew Boam	Mowing (April 2023)	£90.00	From:	Item of income:	Amount received:	DDDC	Precept	£4,700.00
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390/17 Planning	i. To consider response to current planning applications - 22/01081/FUL - Land South of Stoney Lane, Hognaston (Change of use of land and erection of 2no. glamping pods, a parking area, package treatment plant with associated development) ii. To consider response to or note tree works applications - T/23/00081/TCA – 9 Mills Croft, Hognaston (Fell 1no. Spruce tree (T1) and 1no. conifer (T2)) iii. To note DDDC decisions on recent applications - 23/00122/FUL – Red Lion Inn, Main Street, Hognaston (Erection of a 1no. dwellinghouse for manager accommodation) Decision: Refused - 23/00025/FUL - Land East Of Turlowfields Lane, Hognaston (Change of use of land for glamping site comprising the siting of 10no. bell tents, 10no. shepherd huts/timber pods, 4no. bathroom units, 2no. woodland lodges and operations comprising creation of a track, car park, ancillary buildings and associated lands) Decision: Refused - 23/00173/FUL - Badger Moor Farm, Turlowfields Lane, Hognaston (Proposed agricultural building extensions to store fodder, bedding and implements) Decision: Granted with conditions - 23/00125/FUL – 4 Old Bakery Close, Hognaston (Proposed installation of air source heat pump through Council funded home energy efficiency scheme) Decision: Granted with conditions iv. Discussion of other planning applications or issues
390/18 Correspondence	To consider and note the correspondence received - Derbyshire Police and Crime Commissioner – Newsletter (March 2023) - PCSO Elaine Porter – Ashbourne SNT newsletter (March 2023) - DALC – Newsletter (April 2023) - DDDC Planning Department – Committee notification for application 23/00025/FUL - DCC - Consultation on electronic vehicle charging - DCC – Road Closure notice for Godfrey Hole between 15th May - 19th May (night works) - DALC – Newsletter (May 2023) - John Matkin (STW) – Avian Influenza at Carsington Water - PCSO Elaine Porter – Ashbourne SNT newsletter (April 2023) - The Play Inspection Company – Repeat Order Form - Boundary Commission - Consultation on new division boundaries for Derbyshire
390/19 Next agenda	To propose any items for the next agenda.
390/20 Next meeting	To agree that the Annual Parish Meeting be held on Monday 22nd May 2023 at 7pm in Hognaston Village Hall. To agree that the next ordinary meeting of the Parish Council be held on Monday 3rd July 2023 at 7.30pm in Hognaston Village Hall.