

Meeting 392 of Hognaston Parish Council to be held Monday 4th September 2023 at 7pm in Hognaston Village Hall.

Agenda

To the Chair and Members of Hognaston Parish Council

You are summoned to attend the above meeting of Hognaston Parish Council to transact the following business.

Colin Swindell

Clerk to Hognaston Parish Council

Item	
392/1 Apologies	To receive any apologies for absence.
392/2 Variation of business	To consider any requests to vary the order of business.
392/3 Declaration of Interests	i. Disclosure of Pecuniary Interests To enable Members to declare any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. ii. Disclosure of Personal Interests To enable members to declare any Personal Interests they have in subsequent agenda items.
392/4 Public speaking	i. A period of not more than 10 minutes will be made available for members of the public to speak on any matter (subject to each member of the public speaking for no longer than 2 minutes). More time may be given at the Chair's discretion. ii. If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be invited to raise any relevant matter.
392/5 Approval of minutes	To approve the Minutes of Meeting 391 held on Monday 3 rd July 2023.
392/6 Clerk's report	To report on any actions and/or matters that have arisen since the last meeting.
392/7 Action points from the last meeting	To report and update on actions from the last meeting: 1. Play area tree survey and actions 2. Information board 3. Village parking 4. Jubilee Bench 5. Overgrown hedges at the bridge
392/8 Snow Warden Scheme 2023/24	To consider participation in the DCC Snow Warden Scheme 2023/24.
392/9 Village tidiness	To discuss village tidiness and consider any actions.
392/10 Platinum Jubilee Bench	To determine the location for the Platinum Jubilee Bench.
392/11 Grants	To consider any grants to village clubs, organisations or projects.

392/12 Purchase of Officer 365.	To approve the purchase of Microsoft Office 365 at an annual cost of £59.99.																																						
392/13 Suggestions for draft budget 2024/25	To consider any new items of expenditure for the 2024/25 draft budget.																																						
392/14 Parish Council documents	To update on Parish Council documents 1. Risk Register 2. Communications and Engagement Strategy 3. Parish Survey 4. Lessons Learnt																																						
392/15 Parish Council task list	i. Play Area, Green, Bus Shelter and Hognastone inspections Risk Assessment Reports, items to note or for action. ii. Group representative updates: - Neighbourhood Watch - HogGreen - Speedwatch iii. Reports from outside meetings To receive any feedback from Councillors who have attended outside meetings. iv. Footpaths grant To consider any works needed to footpaths within the Parish of which the cost can be reclaimed under the DCC Minor Maintenance Agreement.																																						
392/16 Finance	Approval of payments <table><tr><td>Payee:</td><td>Item of expenditure:</td><td>Amount to pay:</td></tr><tr><td>Clerk</td><td>Salary (July 2023)</td><td>£256.64</td></tr><tr><td>Clerk</td><td>Salary (August 2023)</td><td>£209.28</td></tr><tr><td>Clerk</td><td>Expenses (July/August 2023)</td><td>£TBC</td></tr><tr><td>Clerk</td><td>Mileage (July/August 2023)</td><td>£TBC</td></tr><tr><td>Andrew Boam</td><td>Mowing (July 2023)</td><td>£135.00</td></tr><tr><td>Andrew Boam</td><td>Mowing (August 2023)</td><td>£90.00</td></tr><tr><td>BHIB Ltd</td><td>Parish Council insurance</td><td>£411.97 *</td></tr><tr><td>DM Payroll Ltd</td><td>Payroll services (Apr-Sept 2023)</td><td>£60.00</td></tr><tr><td>DDDC</td><td>Returning Officer’s fee (elections 23)</td><td>£120.00</td></tr><tr><td>Janice Jackson</td><td>Internal Audit (2022/23)</td><td>£50.00</td></tr><tr><td>Cumbria Clock Cmp.</td><td>Church clock maintenance</td><td>234.00</td></tr></table> (Items marked * have been paid by and to be reimbursed to the Clerk) i. Income received None. ii. Budget and accounts monitoring To review the budget and financial position. (To be presented at the meeting)			Payee:	Item of expenditure:	Amount to pay:	Clerk	Salary (July 2023)	£256.64	Clerk	Salary (August 2023)	£209.28	Clerk	Expenses (July/August 2023)	£TBC	Clerk	Mileage (July/August 2023)	£TBC	Andrew Boam	Mowing (July 2023)	£135.00	Andrew Boam	Mowing (August 2023)	£90.00	BHIB Ltd	Parish Council insurance	£411.97 *	DM Payroll Ltd	Payroll services (Apr-Sept 2023)	£60.00	DDDC	Returning Officer’s fee (elections 23)	£120.00	Janice Jackson	Internal Audit (2022/23)	£50.00	Cumbria Clock Cmp.	Church clock maintenance	234.00
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392/17 Planning	i. To consider response to current planning applications - 23/00786/FUL – 9 Mills Croft, Hognaston (Single storey rear extension) ii. To consider response to or note tree works applications None at the time of publishing this agenda. iii. To note DDDC decisions on recent applications None. iv. Discussion of other planning applications or issues																																						

392/18 Correspondence	To consider and note the correspondence received - Elaine Porter - Ashbourne SNT newsletter (July 2023) - Derbyshire PCC – Newsletter (July 2023) - DALC Newsletter (July 2023) - DCC – Mobile Library dates (Aug, Sept and Oct 2023) - DDDC – Your bin day could be changing - DCC - Your Council Your Voice 2023 - DDD – Local Projects Fund (2023/24) - Elaine Porter - Ashbourne SNT newsletter (August 2023) - DCC – Community News (August 2023) - DCC – Snow Warden Scheme (2023/24)
392/19 Next agenda	To propose any items for the next agenda.
392/20 Next meeting	To agree that the next meeting of Hognaston Parish Council be held on Monday 6 th November 2023 at 7pm in Hognaston Village Hall.

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council