

Meeting 393 of Hognaston Parish Council to be held Monday 6th November 2023 at 7pm in Hognaston Village Hall.

Agenda

To the Chair and Members of Hognaston Parish Council

You are summoned to attend the above meeting of Hognaston Parish Council to transact the following business.

Colin Swindell

Clerk to Hognaston Parish Council

Item	
393/1 Apologies	To receive any apologies for absence.
393/2 Variation of business	To consider any requests to vary the order of business.
393/3 Declaration of Interests	To enable members to declare any interests they have in subsequent agenda items.
393/4 Public speaking	A period of not more than 10 minutes to hear public speaking (subject to each member of the public speaking for no longer than 2 minutes). More time may be given at the Chair's discretion. If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be invited to raise any relevant matter.
393/5 Approval of minutes	To approve the Minutes of Meeting 392 held on Monday 4 th September 2023.
393/6 Clerk's report	To receive the Clerk's report on any matters that have arisen since the last meeting.
393/7 Action points from the last meeting	To report and update on actions from the last meeting: 1. Play area tree survey and actions 2. Information board 3. Village parking 4. Jubilee Bench 5. Overgrown hedges at the bridge 6. Weed spraying 7. DCC Snow Warden Scheme
393/8 Grants	To consider any grants to village clubs, organisations or projects.
393/9 Parish Council documents	To consider any updates to Parish Council documents 1. Risk Register 2. Communications and Engagement Strategy 3. Lessons Learnt
393/10 Parish Council task list	i. Play Area, Green, Bus Shelter and HognaStone inspections Risk Assessment Reports, items to note or for action. ii. Group representative updates: - Neighbourhood Watch - HogGreen - Speedwatch iii. Reports from outside meetings To receive any feedback from Councillors who have attended outside meetings. iv. Footpaths grant To consider any works needed to footpaths within the Parish of which the cost can be reclaimed under the DCC Minor Maintenance Agreement.

393/11 Finance	i. Approval of payments <table><tr><th>Payee:</th><th>Item of expenditure:</th><th>Amount to pay:</th></tr><tr><td>Clerk</td><td>Salary (September 2023)</td><td>£209.28</td></tr><tr><td>Clerk</td><td>Salary (October 2023)</td><td>£256.64</td></tr><tr><td>Clerk</td><td>Administration (Sept/Oct 2023)</td><td>£28.16</td></tr><tr><td>Clerk</td><td>Mileage (Sept/Oct 2023)</td><td>£25.20</td></tr><tr><td>Andrew Boam</td><td>Mowing (September 2023)</td><td>£90.00</td></tr><tr><td>Andrew Boam</td><td>Mowing (October 2023)</td><td>£90.00</td></tr><tr><td>Currys PC World</td><td>Lenovo laptop</td><td>£299.00 *</td></tr><tr><td>Norton</td><td>AntiVirus software</td><td>£19.99 *</td></tr><tr><td>Microsoft</td><td>Microsoft 365</td><td>£59.99 *</td></tr></table> * Item paid by and to be reimbursed to the Clerk. ii. To note income received <table><tr><th>From:</th><th>Item of income:</th><th>Amount received:</th></tr><tr><td>Clerk</td><td>Vat reclaim (2022/23)</td><td>£220.00</td></tr></table> iii. Budget and accounts monitoring To review the Council’s budget and financial position (to be presented at the meeting). iv. Draft budget To consider the draft budget for 2024/25.	Payee:	Item of expenditure:	Amount to pay:	Clerk	Salary (September 2023)	£209.28	Clerk	Salary (October 2023)	£256.64	Clerk	Administration (Sept/Oct 2023)	£28.16	Clerk	Mileage (Sept/Oct 2023)	£25.20	Andrew Boam	Mowing (September 2023)	£90.00	Andrew Boam	Mowing (October 2023)	£90.00	Currys PC World	Lenovo laptop	£299.00 *	Norton	AntiVirus software	£19.99 *	Microsoft	Microsoft 365	£59.99 *	From:	Item of income:	Amount received:	Clerk	Vat reclaim (2022/23)	£220.00
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393/12 Planning	i. To consider response to current planning applications - 23/00963/FUL – Green Farm, Green Lane, Hognaston (Alterations and extensions to dwelling) - 23/00988/LBALT - Green Farm, Green Lane, Hognaston (Alterations and extensions to dwelling) ii. To consider response to tree works applications - T/23/00156/TCA – Church Farm, Main Street, Hognaston (Removal of 1 small willow tree inside of ruined barn Removal of shoals of young, self set ash trees with ash die back) - T/23/00152/TCA – Upper Roods, Mills Croft, Hognaston (Fell 1 fir and 1 sycamore tree) - T/23/00176/TCA - 1 Bank House Court, Hognaston (Fell 1 apple tree Fell 1 crab apple tree) iii. To note DDDC decisions on recent applications 23/00786/FUL – 9 Mills Croft, Hognaston (Singles storey rear extension) Decision: Granted with conditions iv. Discussion of other planning applications or issues																																				
393/13 Correspondence	To note correspondence received - DALC – Newsletter (September 2023) - PCSO Elaine Porter – SNT newsletter (September 2023) - Sarah Dines MP - Parish Notice Board Request - DALC – Newsletter (October 2023)																																				
393/14 Next agenda	To propose any items for the next agenda.																																				
393/15 Next meeting	To agree that the next meeting of Hognaston Parish Council be held on Monday 8 th January 2023 at 7pm in Hognaston Village Hall.																																				