

Meeting 396 of Hognaston Parish Council to be held Monday 13th May 2024 at 7pm in Hognaston Village Hall.

Agenda

To the Chair and Members of Hognaston Parish Council.

You are summoned to attend the above meeting of the Parish Council to transact the following business.



Colin Swindell
Clerk and RFO

396/1 Election of Chair	To elect the Chair of the Parish Council for the 2024/25 year.
396/2 Election of Vice-Chair	To elect the Vice-chair of the Parish Council for the 2024/25 year.
396/3 Apologies	To receive any apologies for absence.
396/4 Variation of business	To consider any requests to vary the order of business.
396/5 Interests	To enable members to make any declarations of interests.
396/6 Public speaking	To allow a period of not more than 10 minutes to hear public speaking. More time may be given at the Chair's discretion. If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be invited to raise any relevant matter.
396/7 Approval of minutes	To approve the minutes of Meeting 395 held on Monday 4th March 2024.
396/8 Clerk's report	To receive the Clerk's report on ongoing matters and actions since the last meeting.
396/9 Accounting statements 2023/24	i. To receive and note the Internal Auditor's report. ii. To consider, approve and sign the Annual Governance Statement. iii. To consider, approve and sign the Annual Accounting Statement. iv. To consider, approve and sign the Certificate of Exemption for smaller authorities.
396/10 Review of policies	To review and adopt the following Parish Council policies and procedures: i. Code of Conduct ii. Standing Orders iii. Financial Regulations iv. Biodiversity Policy v. Communication Strategy
396/11 Insurance	To consider the annual renewal premium of £491.38 for Parish Council insurance.
396/12 DALC Subs	To consider payment of £148.47 for the Annual DALC Subscription 2024/25.
396/13 Tree works quotes	To consider quotes received for works to fell the ash tree on The Green and a dead elm tree in the play area.
396/14 Council documents	To consider any updates to Parish Council's documents, policies or risk management.
396/15 Village reports	To report any matters relating to highways, parking, footpaths, bins or verges.
396/16 Finance	i. Approval of payments ii. To note income received iii. To review 2023/24 year-end position (as of 31st March 2024)

396/17 Planning	i. To consider responses to planning applications received ii. To consider response to any tree work applications received iii. To note any planning decision made since the last meeting iv. To discuss any other planning related matters
396/18 Correspondence	To note any correspondence received.
396/19 Next agenda	To consider any items for the next agenda.
396/20 Next meeting	To agree that the next meeting of Hognaston Parish Council be held on Monday 1 st July 2024 at 7pm in Hognaston Village Hall.