

Meeting 408 of Hognaston Parish Council to be held Monday 2nd March 2026 at 7pm in Hognaston Village Hall.

Agenda

To the Chair and Members of Hognaston Parish Council,

You are summoned to attend the above meeting of the Parish Council to transact the following business.



Colin Swindell
Clerk and RFO

408/1 Apologies	To receive any apologies for absence.
408/2 Variation of business	To consider any requests to vary the order of business.
408/3 Interests	To enable members to make any declarations of interests.
408/4 Public speaking	To allow a period of not more than 10 minutes to hear public speaking. More time may be given at the Chair's discretion. If the Police Liaison Officer, County Councillor or District Councillor is in attendance they will be invited to raise any relevant matter.
408/5 Approval of minutes	To approve the minutes of Meeting 408 of Hognaston Parish Council held on Monday 5 th January 2026.
408/6 Clerk's report	To receive the Clerk's report on ongoing matters and actions since the last meeting.
408/7 Highway's issues	To discuss highways issues throughout the Parish and consider a how to resolve these through a coordinated approach and/or action plan.
408/8 IT and Social Media Policy	To consider and adopt the Clerk's draft IT and Social Media Policy.
408/9 Appointment of Internal Auditor 2025/26	To consider the appointment of Mrs Janice Jackson as the Internal Auditor for 2025/26.
408/10 Adoption of telephone kiosk	To approve the signing of a contract with BT for the purchase/adoption of the telephone kiosk on Main Road, Hognaston.
408/11 Council documents	i. To review the draft Parish Council Risk Assessment. ii. To review the draft Complaint's Procedure. iii. Consider any updates to other Parish Council documents and policies.
408/12 Village reports	To report any matters relating to highways, parking, footpaths, bins or verges not covered elsewhere on the agenda.
408/13 Finance	i. Approval of payments ii. Note income received iii. Budget and accounts monitoring
408/14 Planning	i. To consider responses to planning applications received. ii. To consider response to any tree work applications received. iii. To note any planning decision made since the last meeting iv. To discuss any other planning related matters
408/15 Correspondence	To note any correspondence received.
408/16 Next agenda	To consider any items for the next agenda.
408/17 Next meeting	To agree that the next meeting is to be the Annual Parish Council Meeting and held on Monday 11 th May 2026 at 7pm in Hognaston Village Hall.

