

Approved minutes of Meeting 388 of Hognaston Parish Council held on Monday 9th January 2023 at 7.30pm in Hognaston Village Hall.

Councillors present: Cllrs, Natalie Banks-Siddons (Chair), Dawn Lewis, George Peach, Chris Stait and Annie Webster.

In attendance: Colin Swindell (Clerk), Cllr Janet Rose (DDDC) and 5 members of the public.

Item		Action by
388/1 Apologies	Apologies were received from Cllr Dermot Murphy (DCC), PCSO Elaine Porter (SNT) and John Matkin (Severn Trent).	
388/2 Variation of business	With there being significant interest in planning applications 22/01379/FUL – Orchard View, Main Street, Hognaston and 22/00997/FUL - South Barn, Overtown, Hognaston , the Chair agreed to bring forward the applications for consideration after agenda item 388/4 Public speaking .	
388/3 Declaration of interests	i. Declaration of Disclosable Pecuniary Interests Cllr Webster declared and Pecuniary Interest in item agenda item 388/12, planning application 22/01379/FUL. ii. Declaration of Personal Interests Cllr Webster declared and Pecuniary Interest in item agenda item 388/12, planning application 22/01379/FUL.	
388/4 Public speaking	i. Public speaking - Several members of the public expressed concerns and objections over planning application 22/00997/FUL - South Barn, Overtown, Hognaston. The application proposes the conversion of an outbuilding to a holiday let. Members of the public raised objections relating to the over development of the area, setting a precedent for more holiday cottages in the area, noise and disturbance, unsuitability of the road to cope with an increase in traffic, road safety concerns and drainage issues. - A member of the public spoke to give general support to planning application 22/01379/FUL – Orchard View, Main Street, Hognaston. - A member of the public enquired about how the possibility of having a defibrillator installed at Overtown. Cllr Lewis gave a detailed explanation about the type of defibrillators that have been installed in Hognaston, how they were purchased, the support packages available and the ongoing costs associated with the devices. - Questions were raised about where HPC publishes agendas and notices of meetings. It was felt that the community could be better informed. Cllr Banks-Siddons said that this will be addressed in the Communication and Engagement Strategy that is due to be agreed later in the meeting. - A local resident asked about the £47million awarded to DCC by Central Government in August 2022 to improve bus services across the county and if bus services in Hognaston would see any benefit from it. Cllr Banks-Siddons suggested that the question be put to Cllr Murphy (DCC) rather than HPC. - Councillors were made aware that of an Ash Tree on The Green that looks as though it has Ash Dieback. There is another tree that is affecting overhead	

	telephone cables. Cllr Banks-Siddons said that she would look at the trees as part of her regular inspections and report back to HPC as required. - Concerns were raised over parking at the junction of Green Lane and Main Street where parked cars are blocking visibility. Cllr Lewis told residents that she has been chasing DCC Highways officers for several months with a view to them visiting Hognaston to look at parking issues throughout the village. Cllr Lewis will continue to pursue this matter and will make sure that the problems at Green Lane are taken into consideration. - Residents of Overtown raised the need for a grit bin(s) to be installed along the lane. Apparently salt piles have been deposited in the past but this appears to have stopped. Councillors advised residents to take local action by individually complaining to DCC about the lack of winter maintenance in Overtown. Residents were advised to use DCC's online portal to do this. ii. Reports from Police Liaison Officer and County and District Councillors - Cllr Rose gave an update planning application 22/01081/FUL - Land South of Stoney Lane, Hognaston (considered by HPC at Meeting 387 in November 2022). As a result of the objections from HPC and residents, more details have been sought from the applicant and DCC Highways over the access and visibility at the entrance to Stoney Lane. Cllr Rose also reassured members of the public that she has listened carefully to their concerns over planning application 22/00997/FUL – South Barn, Overtown, Hognaston and would take them into careful consideration when consulted by Planning Officers. - PCSO Elaine Porter (SNT) was unable to attend the meeting, but had emailed in advance to make Councillors aware that she would be holding a 'Street Meet' on Monday 16th February 2023 between 11am and midday in the Village Hall car park. Action: Clerk to ask HogNews to advertise the 'Street Meet'.	Clerk
388/5 Approval of minutes	On the motion of Cllr Lewis, seconded by Cllr Peach, it was agreed: The minutes of Meeting 388 held on Monday 7th November 2022 are a true record. The minutes were signed by the Chair.	
388/6 Clerk's Report	The Clerk reported the following matters: - A claim for reimbursable expenditure has been submitted. - A claim for VAT for the year 2021/22 has now been submitted. - Following complaints from Parish Councillors about a water leak outside Well House, Main Street, the Clerk reported the matter to DCC. The water had turned to a large sheet of ice during a cold spell in December 2022. This is clearly hazardous to both vehicles and pedestrians. DCC have put out warning notices but taken no further action. Action: The Clerk to make further enquiries with both DCC and Severn Trent about what action is to be taken to fix the leak.	Clerk
388/7 Action points from the last meeting (not covered elsewhere on the agenda)	i. Play area tree survey and actions Cllr Peach said that works to remove the hazardous tree will take place soon. ii. Information board The Clerk produced costings for the manufacture and supply of information boards and aluminium lecterns/display cases. The prices ranged from £750 to £1400 (incl VAT) – depending on the size.	

	Action: Cllrs Banks-Siddons and Cllr Lewis are to speak with local residents who might be able to provide graphic designs/illustrations and signage.	Cllrs Lewis & Banks-Siddons
	iii. Village parking Cllr Lewis reported that she continues to make every effort to get DCC Highways officers to visit Hognaston and look at the issues related to parking. A suggestion was made that the Clerk contact Derbyshire Fire and Rescue Service (DFRS) to ask that they add their concerns over restricted access through the village due to inconsiderate parking. Action: Cllr Lewis agreed to chase DCC Highways to visit Hognaston. Action: The Clerk to contact DFRS regarding the above suggestion.	Cllr Lewis Clerk
	iv. Replacement picnic bench at the Play Area The Clerk reported that Sam Walsh of HPA was due to visit the bank very soon to transfer the groups remaining funds to HPC. Once completed, the new picnic bench can be ordered. The Clerk has also been in touch with Darren Cartwright to request a renewed quote for the laying of the concrete base.	
	v. Jubilee Bench at the entrance to Mills Croft The Clerk reported that he is still waiting for a response from DCC after applying for permission to install the bench and pavers on the grass verge. The Clerk also reported that will be a one-off payment to DCC of £100 to approve a license to site the bench on the grass verge. Agreed: The Clerk is permitted to spend up to £100 for the approval of the license. Action: The Clerk to pursue the above matter with DCC.	Clerk
	vi. Mole hills in the play area The Clerk told the meeting that he has been unable to find a local person deal with the mole hills in the play area. Action: The Clerk to obtain quotes from professional pest control services.	Clerk
	vii. Overgrown hedges at the bridge It was reported that some vegetation had been cut back, but there was still a significant amount overhanging. Action: The Clerk to contact DCC again over this matter.	Clerk
	viii. Change of Bank Cllr Banks-Siddons reported that she had been unable to make enquiries with about switching HPC's bank account from NatWest to Lloyds and had asked the Clerk to investigate. Action: The Clerk to begin the process of switching bank accounts at the earliest opportunity.	Clerk
	ix. Review of documents in the Village Hall No update.	
	x. Mobile Post Office service The Clerk has made several lines of enquiry with Post Office Ltd about the possibility of a mobile Post Office visiting the village, but to no avail. He has, however, recently contacted an area manager who is looking into this. Action: The Clerk to continue pursuing this matter with Post Office Ltd.	Clerk

388/8 Policy reviews	On the motion of Cllr Lewis, seconded by Cllr Peach, it was agreed: The Communication and Engagement Strategy, as circulated prior to the meeting, is approved and published on the HPC website.																						
388/9 Parish Council documents	i. Risk Register Cllr Lewis said that the Risk Register could not be completed until she has met with the Clerk to review documents kept in the Village Hall filing cabinet and agreed a secure system to back-up HPC's data. Action: The Clerk to review documents with Cllr Lewis as soon as possible. Action: The Clerk to contact DALC to for advice on securely backing-up data. ii. Communication and Engagement Strategy This document was reviewed and agreed under minute 388/8 Policy reviews. iii. Parish Survey Cllr Stait is continuing to review the Parish Survey and will update Councillors when there is something of significance to report. iv. Lessons Learnt No update.	Cllr Lewis & Clerk																					
388/10 Parish council task list	i. Play Area, Green, Bus Shelter and Hognastone inspections As agreed under minute 388/4 Public speaking, Cllr Banks-Siddons is to investigate the condition of the ash trees on The Green during her regular inspections. ii. Group representative updates - Neighbour Watch No update. - HogGreen No update. - Speedwatch Cllr Stait gave a brief update on his meeting at Ripley Police Headquarters where representatives from Parish Councils discussed Speedwatch matters. iii. Reports from outside meetings No update. iv. Footpaths Grant No update.																						
388/11 Finance	i. Approval of payments On the motion of Cllr Lewis, seconded by Cllr Stait, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk</td><td>Salary (November 2022)</td><td>£189.92</td></tr> <tr> <td>Clerk</td><td>Salary (December 2022)</td><td>£382.95</td></tr> <tr> <td>Clerk</td><td>Expenses (Nov/Dec 2022)</td><td>£33.89</td></tr> <tr> <td>Clerk</td><td>Mileage (Nov/Dec 2022)</td><td>£18.90</td></tr> <tr> <td>DM Payroll</td><td>Payroll (Oct 22 – March 23)</td><td>£60.00</td></tr> <tr> <td>CHT</td><td>Annual defibrillator support package</td><td>£324.00</td></tr> </tbody> </table>	Payee:	Item of expenditure:	Amount:	Clerk	Salary (November 2022)	£189.92	Clerk	Salary (December 2022)	£382.95	Clerk	Expenses (Nov/Dec 2022)	£33.89	Clerk	Mileage (Nov/Dec 2022)	£18.90	DM Payroll	Payroll (Oct 22 – March 23)	£60.00	CHT	Annual defibrillator support package	£324.00	
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	ii. Income Received None. iii. 2022/23 Budget and accounts monitoring The budget and the November banking reconciliation were circulated to members - see Appendix 388/A1. <u>Noted:</u> The budget and accounts were accepted as valid and correct. iv. Budget and precept 2023/24 The proposed budget for 2023/24 was circulated to members – see Appendix 388/A2. On the motion of Cllr Lewis, seconded by Cllr Stait, it was unanimously agreed: The precept be set at £4,700 for the 2023/24 financial year (an increase of £120) to meet a budget requirement of £7,555. The increase is expected to be 2% or 0.73p for a Band D property.	
388/12 Planning	i. HPC response to recent planning applications - 22/00997/FUL (Resubmission) - South Barn, Overtown, Hognaston (Conversion of outbuilding to 1no. holiday let) On the motion of Cllr Lewis, seconded by Cllr Peach, it was agreed that the following response be submitted to DDDC Planning Department: Hognaston Parish Council objects to planning application 22/00997/FUL for the following reasons: • The number of dwellings in Overtown has increased significantly - from 4 to 10 in the past 25 years. For such a small country lane, this is unsustainable. • The plans will result in the overdevelopment of a small country lane and the loss of a tranquil rural setting. • Tourism and accommodation are already well catered for in the area. The conversion of the outbuilding to a holiday let will set a precedent for similar developments in the future. • The inclusion of a holiday cottage in Overtown will result in unwanted noise and disturbance to neighbouring properties. • The road through Overtown is a singletrack road with no passing places and no public turning space. The road already struggles to cope with the number of cars and tractors that pass through. Any increase in traffic volumes would be unmanageable and cause major access issues for residents already living there. • The number of vehicles using the road through Overtown is becoming a serious hazard. The proposed development would only add to this problem and result in a greater risk to pedestrian and driver safety. • The opening of the lane leading to Overtown passes through a working farm. Any additional traffic will not only increase highway safety concerns, but be an unnecessary inconvenience and hazard to the farm and its workers. • There is already local concern over the lack of adequate drainage in Overtown. The foul sewage from the proposed development is likely to be plumbed into the existing soakaway - which is located in and used by the neighbouring property. This soakaway is already at capacity and does occasionally overflow. Additional effluence deposited in the soakaway could	

	overwhelm it and result in foul sewage spilling over onto surrounding properties. - The original application (21/01278/FUL) was refused in January 2022. Many of the reasons for refusing the original application have still not been addressed but resubmitted as part of the new application. 22/01379/FUL – Orchard View, Main Street, Hognaston (Proposed raised patio with handrails, proposed side porch and proposed patio doors) On the motion of Cllr Lewis, seconded by Cllr Peach, it was agreed that the following response be submitted to the DDDC Planning Department: - The application lacks detail and clarity to enable Councillors to make a balanced and fair judgment. As a result, a decision cannot be taken in support or against this application. - The application needs to provide more detail on the dimensions of the proposed development, clarity over the design and aesthetics and more information over the height and composition of the patio wall. - There are some inaccuracies in the Design and Access Statement. One such example is a claim by the agent that no footpaths are located nearby. There is, however, a public footpath that runs near to the garden boundary which looks directly at the proposed development. - It is recommended that the application be withdrawn and resubmitted with the above matters addressed. ii. Response to tree works applications There were no applications for consideration. iii. DDDC decisions on recent planning applications 22/00961/FUL - Land East of Turlowfield Lane, Turlowfields, Hognaston DE6 1PZ (Erection of temporary rural workers dwelling for a period of 3 years) Decision: Refused 22/01011/FUL – The Knockerdown Inn, Knockerdown, Ashbourne (Change of use of public house and associated land to a mixed use comprising coffee house, bar & restaurant, place of assembly & leisure, retail and coffee shop) Decision: Refused T/22/00168/TCA - Orchard View, Main Street, Hognaston (Remove 1no. T1 Conifer and 4no. T2 Conifer trees). Decision: Permitted iv. Discussion of other planning applications or issues There were no matters for discussion.	
388/13 Correspondence	Noted: The following correspondence were considered and received: - DCC – Community News (November 2022) - DCC - Mobile Library Dates (December 2022 to March 2023) - SAAA - Notification of External Auditor Appointment for 2022-23 - DALC – Newsletter (December 2022) - DDDC - Queen’s Green Canopy Scheme (Commemorative Tree Planting) - DDDC - Home Energy Efficiency Grants - DFRS – Consultation on 2023/24 spending plans	
388/14 Items for the next agenda	None.	

388/15 Next meeting	Agreed: The next meeting of HPC is to be held on Monday 6 th March 2023 at 7.30pm in Hognaston Village Hall.	
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The meeting closed at 10.28pm

HPC – Hognaston Parish Council

DDDC – Derbyshire Dales District Council

DALC - Derbyshire Association of Local Councils

SAAA – Smaller Authorities’ Audit Appointments

HPA – Hognaston Play Association

DCC – Derbyshire County Council

DFRS – Derbyshire Fire and Rescue Service

SNT – Safer Neighbourhoods Team

Appendix 388/A1

Meeting 388 – Monday 9th January 2023

Budget and Banking Reconciliation (November 2022)

Hognaston Parish Council 2022/23 - Income and Expenditure			
(Including payments and receipts for approval at Meeting 388)			
Category of expenditure	Actual	Budget	Variance
Annual Church clock maintenance	£ 165.00	£ 165.00	£ -
Internal Audit	£ 80.00	£ 300.00	£ 220.00
Audit Commission Fee/Ext Audit	£ -	£ -	£ -
DALC Subscription	£ 108.61	£ 110.00	£ 1.39
Insurance (BHIB)	£ 375.80	£ 450.00	£ 74.20
Play Area inspection	£ -	£ 95.00	£ 95.00
Play Area & Green mowing (less grant)	£ 720.00	£ 640.00	-£ 80.00
Training	£ 70.00	£ 150.00	£ 80.00
Village planting	£ 19.00	£ 300.00	£ 281.00
Clerk's salary	£ 2,901.37	£ 3,300.00	£ 398.63
Travel	£ 171.90	£ 260.00	£ 88.10
Administrative costs	£ 289.34	£ 360.00	£ 70.66
Donations	£ -	£ 100.00	£ 100.00
Maintenance items/contingency	£ 270.00	£ 500.00	£ 230.00
Election expenses (recommended)	£ -	£ -	£ -
Hire of premises	£ -	£ 200.00	£ 200.00
GDPR expenses (recommended)	£ 35.00	£ 35.00	£ -
Total expenditure	£ 5,206.02	£ 6,965.00	£ 1,758.98
Income			
Precept	£ 4,580.00		
Platinum Jubilee Grant (DDDC)	£ 500.00		
Local Projects Fund (DDDC)	£ 200.00		
Donations	£ 10.00		
Bank interest	£ 11.93		
Total Income	£ 5,301.93		
2022/23 Balance	£ 95.91		

Banking Reconciliation - November 2022			
Completed: 05/01/2023			
Cash book		Bank	
Balance from 2021-22	£ 9,433.78	Current account balance	£ 2,585.79
Amendment to YE Cashbook 2021/22*	£ 0.51	Reserve Account balance	£ 7,957.07
Plus receipts	£ 5,301.93	Plus unrepresented receipts	£ -
Less payments	£ 4,520.36	Less unrepresented cheques	£ 414.00
Less VAT paid	£ 87.00		
	£ 10,128.86		£ 10,128.86
*Jan/Feb 2022 Tax adjustment by HMRC - Payment was £90.69 but recorded in 21/22 cash book as £91.20 (51p uplift needed to 21/22 YE balance)			
Unrepresented cheques			
852 - Andrew Boam	£ 90.00		
856 - Community Hearbeat Trust Ltd	£ 324.00		
	£ 414.00		

Meeting 388 – Monday 9th January 2023
Proposed Budget and Precept 2023/24

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