

Hognaston Parish Council
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hognastonclerk@hotmail.com

Approved minutes of Meeting 389 of Hognaston Parish Council held on Monday 6th March 2023 at 7.30pm in Hognaston Village Hall.

Councillors present: Cllrs, Natalie Banks-Siddons (Chair), Dawn Lewis, George Peach, Chris Stait and Annie Webster.

In attendance: Colin Swindell (Clerk) and 2 members of the public.

Item		Action by
389/1 Apologies	Apologies were received from Cllr Janet Rose (DDDC) and Cllr Murphy (DCC).	
389/2 Variation of business	None.	
389/3 Declaration of interests	i. Declaration of Disclosable Pecuniary Interests None. ii. Declaration of Personal Interests None.	
389/4 Public speaking	i. Public speaking - A member of the public raised concern over the removal of hedges by Kennel Meadows Farm and trees along Brassington Road. Cllr Stait said that he was aware of this and that he had assurances that they will be reinstated. - Comments were made about damage to verges around the parish roads - due to numerous road closures and diversions in the area. Cllr Stait advised that members of the public report any damage to through the DCC website. - A parishioner expressed the view that HPC should be addressing bigger issues in the village, rather than putting money into smaller projects. One suggestion was the need to carry out a tree survey throughout the Parish to address suspected Ash Dieback. - It was felt that the village was looking untidy and more could be done to improve this, including the removal signs/posters that have been left up for long periods of time and the Tommy being removed shortly after Remembrance Sunday (rather than being left up all year round). - A member of the public questioned if the grass verge at the entrance to Mills Croft was a suitable place to site the Jubilee Bench. It was suggested that the bench by the HognaStone be replaced instead. - A parishioner asked if there were any plans to develop the Village Green to make it an attractive spot for people to sit and meet. Cllr Lewis said that this could be a discussion for residents at the Annual Parish Meeting. ii. Reports from Police Liaison Officer and County and District Councillors None.	
389/5 Approval of minutes	On the motion of Cllr Lewis, seconded by Cllr Peach, it was agreed: The minutes of Meeting 388 held on Monday 9th January 2023 are a true record. The minutes were signed by the Chair.	

389/6 Clerk's Report	The Clerk reported the following matters: - HPC has received a VAT refunded of £156.43 for expenditure in 2021/22. - DDDC has reimbursed HPC for mowing costs in 2022/23, totalling £458.00. - A cheque for £1,401.93 has been received from Hognaston Play Association to cover the cost of the new picnic bench in the play area. The remaining funds are to be ringfenced for future maintenance and up-keep of the play equipment. - New signs for the play area have been ordered from DDDC to ensure that Public Space Protection Orders are compliant and up to date. - The new HPC website is now live and in use. Anybody visiting the old website will be signposted to the new one. The website will continue to develop over time.	
389/7 Action points from the last meeting	i. Play area tree survey and actions No update. ii. Information board No update. iii. Village parking Cllr Lewis is continuing to chase DCC over numerous parking issues in the village. iv. Replacement picnic bench at the Play Area Following receipt of the cheque from Hognaston Play Association, the new picnic bench for the play area has been ordered. Darren Cartwright will lay the ground works and install the new bench at the earliest opportunity. Cllr Banks-Siddons to meet Darren on-site before works begin to discuss the best location for the bench. v. Jubilee Bench at the entrance to Mills Croft The Clerk told Councillors that he has chased DCC regarding the application to install the bench on the grass verge. Following comments made by a member of the public earlier in the meeting, Councillors felt that the decision on where to site the Jubilee Bench should be put to residents at the Annual Parish Meeting. vi. Mole hills in the play area Two quotes have been received for dealing with the moles in the play area. These are to be considered under item 389/9 Quotes for pest control. vii. Overgrown hedges at the bridge It was reported that some vegetation was still overhanging the highway. Action: Cllr Stait and the Clerk to look at the affected area in the coming days and report as necessary to DCC. viii. Change of Bank The Clerk reported that the process of switching the HPC bank account to Lloyds Bank is in progress. ix. Review of documents in the Village Hall Cllr Lewis and the Clerk are to look through the filing cabinet after the meeting. x. Mobile Post Office service The Clerk reported that he has recently spoken to the area manager for Post Office Ltd who informed him that there are no plans to provide any further outreach services in the area.	Cllr Stair & Clerk

389/8 Quotes for mowing	Two quotes have been received for the mowing of the play area and up-keep of the MUGA. These were presented to members at the meeting. On the motion of Cllr Lewis, seconded by Cllr Stait, it was agreed: To accept the quote from Mr Andrew Boam at £720.00 for the mowing of the play area. The total cost breaks down as £45.00 per visit for a total of 16 fortnightly visits between April and October 2023. There is an additional charge of £20.00 to cover the cost of the weed killer to be used on the MUGA.	
389/9 Quotes for pest control	Two quotes have been received for dealing with the moles in the play area. These were presented to members at the meeting. On the motion of Cllr Stait, seconded by Cllr Peach, it was agreed: To accept the quote from Mr Bob Allen at £25.00 per mole caught. Action: The Clerk to close-off the play area whilst Mr Allen undertakes the works and notify the community of the closure.	Clerk
389/10 DALC annual subs.	Agreed: This item be deferred until after the elections on 4 th May 2023.	
389/11 Annual Parish Meeting	Agreed: The Annual Parish Meeting be held on Monday 22 nd May 2023. The meeting will present the defibrillator training video and follow a similar format to last year. Councillors are to suggest any topics for discussion.	
389/12 Parish Council documents	i. Risk Register Cllr Lewis said that she was keeping all correspondence with DCC relating to parking on file. Should any incidents occur, HPC can prove that they have taken all steps necessary to address the risks. The Clerk has contacted DALC about best practices to back-up data. DALC officers have contacted Clerks across Derbyshire for advice on the methods they use. ii. Communication and Engagement Strategy Since the last meeting a Parish Council newsletter has been delivered to all households across the parish which has been well received. The Clerk has used the 'Hognaston Village' Facebook group to promote the Parish Council meeting and agenda. A discussion also took place on what further steps HPC could use to improve its communication with residents. Agreed: HPC to trail its own Facebook page which is to provide information only. It is not to be used to express opinion or debate. The page will also not allow comments to ensure parishioners continue to engage with HPC through the Clerk's email address and meetings. Action: The Clerk to setup the HPC Facebook page and draw-up a social media policy. iii. Parish Survey No update. iv. Lessons Learnt No update.	Clerk
389/13 Parish council task list	i. Play Area, Green, Bus Shelter and Hognastone inspections No update. ii. Group representative updates - Neighbour Watch No update.	

	- HogGreen No update. - Speedwatch Cllr Stait reported that a 40-minute Speedwatch session had taken place since the last meeting. No vehicles were caught travelling in excess of the speed limit. iii. Reports from outside meetings No update. iv. Footpaths Grant No update.																																					
389/14 Finance	i. Approval of payments On the motion of Cllr Lewis, seconded by Cllr Stait, the following payments were agreed: <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>Clerk</td><td>Salary (January 2023)</td><td>£252.44</td></tr> <tr> <td>Clerk</td><td>Salary (February 2023)</td><td>£205.92</td></tr> <tr> <td>Clerk</td><td>Expenses (Jan/Feb 2023)</td><td>£28.93</td></tr> <tr> <td>Clerk</td><td>Mileage (Jan/Feb 2023)</td><td>£18.90</td></tr> <tr> <td>Clerk</td><td>Website domain registration</td><td>£16.00</td></tr> <tr> <td>Village Hall</td><td>Room Hire 2022/23</td><td>£144.00</td></tr> <tr> <td>TDP, Wirksworth</td><td>Tansley Picnic bench - for play area</td><td>£683.98</td></tr> <tr> <td>Play Insp. Company</td><td>Annual Play Area Inspection (2023)</td><td>£114.00</td></tr> </table> ii. Income Received The following income was noted: <table> <tr> <td>HMRC</td><td>VAT claim (2021/22)</td><td>£156.43</td></tr> <tr> <td>DDDC</td><td>Reimbursable expenditure (2022/23)</td><td>£458.00</td></tr> <tr> <td>Hognston Play Ass.</td><td>Funds for play area maintenance</td><td>£1,401.93</td></tr> </table> iii. 2022/23 Budget and accounts monitoring The budget and the February banking reconciliation were circulated to members - see Appendix 389/A1. <u>Noted:</u> The budget and accounts were accepted as valid and correct.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (January 2023)	£252.44	Clerk	Salary (February 2023)	£205.92	Clerk	Expenses (Jan/Feb 2023)	£28.93	Clerk	Mileage (Jan/Feb 2023)	£18.90	Clerk	Website domain registration	£16.00	Village Hall	Room Hire 2022/23	£144.00	TDP, Wirksworth	Tansley Picnic bench - for play area	£683.98	Play Insp. Company	Annual Play Area Inspection (2023)	£114.00	HMRC	VAT claim (2021/22)	£156.43	DDDC	Reimbursable expenditure (2022/23)	£458.00	Hognston Play Ass.	Funds for play area maintenance	£1,401.93	
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389/15 Planning	i. HPC response to recent planning applications - 23/00122/FUL – The Red Lion Inn, Main Street, Hognaston (Erection of a 1no. dwellinghouse for manager accommodation) On the motion of Cllr Stait, seconded by Cllr Peach, it was agreed that the following response be submitted to DDDC Planning Department: The Parish Council has no objections, but has the following concerns and comments: • The Parish Council would like to question if the proposed dwelling lies within the settlement boundary. • The proposed dwelling is to be located adjacent to the garden boundary of Knowl House. This would be visually intrusive and have a detrimental impact on the residents' use of the garden and their privacy. • It would be more suitable for the proposed dwelling to be located directly behind the pub and away from the view of neighbouring properties. • The Parish Council would insist that the proposed dwelling be formally tied to the pub. It should not be considered as a separate/individual property.																																					

- **23/00125/FUL** – 4 Old Bakery Close, Hognaston, Ashbourne (Proposed installation of air source heat pump through Council funded home energy efficiency scheme)

On the motion of Cllr Stait, seconded by Cllr Peach, it was agreed that the following response be submitted to the DDDC Planning Department:

The Parish Council has **no objections**, but has the following concerns:

- The air source heat pump will be located close to neighbouring properties and there is the potential for disturbance or a noise nuisance.
- The application is lacking in detail about where the air source heat pump will be mounted to the property and its proximity to the neighbouring house.
- The Parish Council understands that regulations require an air source heat pump to be at least 1 metre from the boundary of the neighbouring property and at least 7 metres from its closest window. It is not clear from the plans that these regulations are being adhered to and need to be taken into consideration.

- **23/00173/FUL** – Badger Moor Farm, Turlowfields Lane, Hognaston (Proposed agricultural building extensions to store fodder, bedding and implements)

Agreed: No objections

- **23/00025/FUL** – Land East of Turlowfields Lane, Hognaston (Change of use of land for glamping site comprising the siting of 10no. bell tents, 10no. shepherd huts/timber pods, 4no. bathroom units, 2no. woodland lodges and operations comprising creation of a track, car park, ancillary buildings and associated landscaping)

On the motion of Cllr Stait, seconded by Cllr Peach, and with one objection, it was agreed that the following response be submitted to the DDDC Planning Department:

- The applicant makes the claim that the development of a glamping field is farming diversification. This is misleading. There is currently no working farm on the site.
- The area is already facing the threat of over-commercialisation. The development of this site for tourism would set a precedent for future applications in what is a tranquil, rural setting.
- The site appears to be overdeveloped and overcrowded. The site is not big enough for the number of proposed accommodation plots.
- The development of a tourist site this close to Hognaston will increase traffic volumes in and around the village.
- The application makes no reference to on-site management or staff accommodation. As the applicant does not live nearby, there will be nobody to control activities or noise levels on the site.
- The application makes no reference to an agreed plan for sewage run-off or disposal.
- The ecological report makes no reference to the badger sets in the field or how the animals will be protected. Furthermore, the application proposes to site several shepherd huts at the northern end of the field where there is thought to be a badger set.
- The plans show a proposed 'no development zone' where badger sets have been identified. This is located almost adjacent to a bathroom block, tents and shepherd huts. The close proximity to human activity, noise and lighting will disturb the badgers and have a detrimental impact on their welfare.

	- Better screening of the site is needed using more trees and bushes. The site will be clearly seen from the roadside, particularly overlooking the car park area. This will detract from the rural, countryside setting in which the field is located. - There is no power supply to the site. ii. Response to tree works applications T/23/00011/TCA – Larkshill, Main Road, Hognaston (Crown lift 4no. Sycamore trees) Agreed: No objections T/23/00019/TCA - Bank House Farm Main Street Hognaston (Remove 1no. limb of 1no. Ash tree (T1), remove 3no. Sycamore trees (T2, T3, T4)) Agreed: No objections iii. DDDC decisions on recent planning applications that were noted 22/00997/FUL (Resubmission) - South Barn Overtown Hognaston Ashbourne (Conversion of outbuilding to 1no. holiday let) Decision: Refused 22/01379/FUL - Orchard View, Main Street, Hognaston (Proposed raised patio with handrails, proposed side porch and proposed patio doors) Decision: Granted with conditions 21/00398/DCOND - The Pudding Room, Hognaston (Discharge of Conditions 8, 9 and 11 of application Ref. 21/00398/FUL - Conversion of and extension to farm shop/ holiday lets and outbuilding to form 1no. dwellinghouse and a detached double garage and erection of stable block) Decision: Discharged conditions in full iv. Discussion of other planning applications or issues There were no matters for discussion.	
389/16 Correspondence	The following correspondence were considered and received: - DDDC - Burial Capacity Review - DALC – Newsletter (January 2023) - DDDC – Public Space Protection Orders signage renewal - DALC – Newsletter (February 2023) - DCC – Parish and Town Council Liaison Forum (March 2023) - DDDC - Consultation on Second Home Council Tax Premium - DCC – Mobile library dates (April and May 2023) - John Matkin (STW) – Notice about tree works around Hognaston village 20s Plenty in Derbyshire – DCC consultation - PCSO Elaine Porter – SNT Newsletter (February 2023) - DCC – Temporary Road Closure Notice at Godfrey Hole - The Play Inspection Company – Annual Play Area inspection report (2023) - PCSO Elaine Porter – SNT Newsletter (March 2023) - DALC – Newsletter (March 2023)	
389/17 Items for next agenda	None.	
389/18 Next meeting	Agreed: The Annual Parish Council Meeting be held on Monday 15 th May 2023 at 7.30pm in Hognaston Village Hall. The Annual Parish Meeting be held on Monday 22 nd May 2023 at 7pm in Hognaston Village Hall.	

The meeting closed at 9.49pm

Appendix 389/A1

Budget and Banking Reconciliation

Meeting 389 held on Monday 6th March 2023

Budget 2022/23

(including payments presented for approval at the meeting)

Hognaston Parish Council 2022/23 - Income and Expenditure			
Category of expenditure	Actual	Budget	Variance
Annual Church clock maintenance	£ 165.00	£ 165.00	£ -
Internal Audit	£ 80.00	£ 300.00	£ 220.00
Audit Commission Fee/Ext Audit	£ -	£ -	£ -
DALC Subscription	£ 108.61	£ 110.00	£ 1.39
Insurance (BHIB)	£ 375.80	£ 450.00	£ 74.20
Play Area inspection	£ 95.00	£ 95.00	£ -
Play Area & Green mowing (less grant)	£ 720.00	£ 640.00	-£ 80.00
Training	£ 70.00	£ 150.00	£ 80.00
Village planting	£ 19.00	£ 300.00	£ 281.00
Clerk's salary	£ 3,359.73	£ 3,300.00	-£ 59.73
Travel	£ 190.80	£ 260.00	£ 69.20
Administrative costs	£ 334.27	£ 360.00	£ 25.73
Donations	£ -	£ 100.00	£ 100.00
Maintenance items/contingency	£ 839.98	£ 500.00	-£ 339.98
Election expenses (recommended)	£ -	£ -	£ -
Hire of premises	£ 144.00	£ 200.00	£ 56.00
GDPR expenses (recommended)	£ 35.00	£ 35.00	£ -
Total expenditure	£ 6,537.19	£ 6,965.00	£ 427.81
Income			
Precept	£ 4,580.00		
Platinum Jubilee Grant (DDDC)	£ 500.00		
Local Projects Fund (DDDC)	£ 200.00		
Donations	£ 10.00		
Bank interest	£ 11.93		
VAT claim (for 2021/22)	£ 156.43		
Reimbursable expenditure (for 2021/22)	£ 458.00		
Play area maintenance funds (HPA)	£ 1,401.93		
Total Income	£ 7,318.29		
2022/23 Balance	£ 781.10		

Banking Reconciliation – February 2023

Banking Reconciliation - January 2023			
Completed: 12/02/2023			
Cash book		Bank	
Balance from 2021-22	£ 9,433.78	Current account balance	£ 2,100.56
Amendment to YE Cashbook 2021/22*	£ 0.51	Reserve Account balance	£ 7,957.07
Plus receipts	£ 7,318.29	Plus unrepresented receipts	£ 1,401.93
Less payments	£ 5,206.02	Less unrepresented cheques	£ -
Less VAT paid	£ 87.00		
	£ 11,459.56		£ 11,459.56
*Jan/Feb 2022 Tax adjustment by HMRC - Payment was £90.69 but recorded in 21/22 cash book as £91.20 (51p uplift needed to 21/22 YE balance)			