

Minutes of Meeting 397 of Hognaston Parish Council held Monday 1st July 2024 in Hognaston Village Hall.

Councillors present: Cllrs, Dawn Lewis (Chair), Alan Cribbens and Annie Webster.

In attendance: Colin Swindell (Clerk).

Item		Action by
397/1 Apologies	Apologies were received from Cllr George Peach and Cllr John Thornley.	
397/2 Variation of business	None.	
397/3 Interests	Cllr Cribbens declared an interest in item 397/12 Planning in relation to tree works application T/24/00106/TCA . Cllr Cribbens will not participate or vote when the item is considered.	
397/4 Public speaking	None.	
397/5 Approval of minutes	On the motion of Cllr Webster, seconded by Cllr Lewis, it was agreed: The minutes of Meeting 396 held Monday 13 th May 2024 be accepted as a true record. The minutes were signed by the Chair.	
397/6 Clerk's report	The Clerk gave his report on actions and updates since the last meeting: - Annual Governance and Accountability Return – The necessary documents have been sent to the External Auditor and relevant notices published on the Parish Council noticeboard and website. - Light at Old Bakery Close – An email from Places for People has been received confirming that the light has now been repaired. - National Grid enquiry – A representative from National Grid has contacted the Clerk to confirm that there are no plans in place to upgrade the power supply capacity to the village. Priority is being given to towns and villages with higher populations. - Tree felling (The Green and Play Area) – Permission has been granted to fell both the ash tree on The Green and elm tree in the Play Area. Bentley Treescapes are hoping to carry out the works in the coming weeks. - Information board – To be discussed as part of the July meeting agenda. - Parish Council notice board – The Clerk is to provide Cllr Peach with a key to allow him to relocate the noticeboard on the outside wall of the bus shelter. - Play Area repairs – A quote has been requested from Playdale for replacing and installing the swing seats and chains. - Street name plate at Mills Croft – A replacement SNP has been requested from DDDC (ref 932548). The Clerk has received a confirmation email stating that the area will be inspected and then actioned. - Resurfacing at Mills Croft – The Clerk has contacted the Cabinet Member for Place (Highways) to ask when the contractor will return to rectify the works. - Introduction of a weight limit and structural testing of the bridge on Turlowfields Lane (ref FS-Case-626154918) – A response from a Project Manager at DCC gave the following information:	

	- The bridge has been assessed to carry 40 tonnes GVW. The last assessment was undertaken in 1996. - The last principal inspection was undertaken in September 2022 and indicated extensive devegetation needed to be undertaken and some localised areas of repointing. Nothing of concern structurally was observed. - Quiet Lane status – Having received no response, the Clerk has pursued this matter with DCC (ref FS-Case-626153871) - ‘Hognaston Only’ sign at the South of the Village - Having received no response, the Clerk has pursued this matter with DCC (ref FS-Case-626155638). - Widening of 30MPH speed limit area – Having received no response, the Clerk has pursued this matter with DCC (ref FS-Case-626156300). - Change of priority markings at junction of Gibfield Lane and Tulowfields Lane - Having received no response, the Clerk has pursued this matter with DCC (ref FS-Case-626152126).	
397/7 Play area inspection report	Councillors considered the results of the Play Area inspection which was carried out on 25th March 2024. Councillors noted that most of the issues raised in the report were very low risk and did not require immediate attention. There 4 matters, however, which were more pressing and needed to be resolved. These included: - The replacement of the swing seats and chains. It was noted that the Clerk has enquired about costs for new seat and chains with Playdale. - The inclusion of a sign on the entrance gate which provides details on how the public can report hazards or defects found on the play equipment or at the Play Area. - The gate, which has rotted and broken-off, needs replacing. It was noted that Cllr Peach and Cllr Thornley already have this in hand. - The play equipment is need of cleansing as it is covered with algae and moss. On the motion of Cllr Webster, seconded by Cllr Cribbens, it was agreed: The Clerk is to action the above 4 repairs and recommendations as soon as possible. Delegated authority is given to the Clerk to use funds from the Play Area reserve – which currently stands at £1,401.93 – to cover expenditure. Agreed: Internal inspections of the Play Area are to be carried out monthly.	Clerk
397/8 Information board	Councillors discussed the next steps for the creation and installation of an information board in the village. It was noted that a local resident, who is a professional illustrator, has generously offered to assist with the artwork. Agreed: Council is to take the next steps before the next meeting: - Cllr Lewis to speak with another resident about contributing to the artwork. - Through HogNews, Parishioners are to be asked to suggest content for the information board and to see if there is any interest in getting involved with the project. - Cllr Webster and Cllr Cribbens are to form an informal working group to consider what local historical information and points of interest could be displayed on the information board. This is to include details about, Madge’s Roost/Hill, the church, 2x chapels, footpath routes and important aspects of village history and heritage. - The Clerk is to look at designs and prices of information boards.	Cllr Lewis Clerk Cllr Webster Cllr Cribbens Clerk

397/9 Council documents	i. Review of Asset Register <u>Agreed:</u> The Asset Register is accurate and correct. ii. Consider any updates to other Parish Council documents None.																															
397/10 Village reports	None.																															
397/11 Finance	i. Approval of payments On the motion of Cllr Webster, seconded by Cllr Cribbens, the following payments were agreed: <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>Clerk</td><td>Salary (May 2024)</td><td>£ 278.32</td></tr> <tr> <td>Clerk</td><td>Salary (June 2024)</td><td>£ 226.96</td></tr> <tr> <td>Andy Boam</td><td>Play area mowing (May 2024)</td><td>£ 45.00</td></tr> <tr> <td>Andy Boam</td><td>Play area mowing (June 2024)</td><td>£ 90.00</td></tr> <tr> <td>Hognaston Church</td><td>Room hire (MP visit event)</td><td>£ 20.00</td></tr> <tr> <td>ICO</td><td>Data protection fee (2024/25)</td><td>£ 35.00</td></tr> <tr> <td>WG Pollard</td><td>Key copies</td><td>£ 8.00 *</td></tr> </table> * Paid by and to be reimbursed to the Clerk. ii. Income Received <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>HMRC</td><td>VAT reclaim (2023/24)</td><td>£ 165.31</td></tr> </table> iii. Budget and accounts monitoring The budget and bank reconciliation (June 2024) were circulated to members - see Appendix 397/A1. <u>Agreed:</u> The budget and bank reconciliation be noted.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (May 2024)	£ 278.32	Clerk	Salary (June 2024)	£ 226.96	Andy Boam	Play area mowing (May 2024)	£ 45.00	Andy Boam	Play area mowing (June 2024)	£ 90.00	Hognaston Church	Room hire (MP visit event)	£ 20.00	ICO	Data protection fee (2024/25)	£ 35.00	WG Pollard	Key copies	£ 8.00 *	Payee:	Item of expenditure:	Amount:	HMRC	VAT reclaim (2023/24)	£ 165.31	
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397/12 Planning	i. Response to recent planning applications - 24/00383/LBALT - Green Farm Green Lane Hognaston Replacement windows <u>Agreed:</u> No objections - 24/00442/FUL - Green Farm Green Lane Hognaston Proposed demolition of existing garden room and shed. Rebuilding of shed and erection of extension <u>Agreed:</u> No objections - 24/00443/LBALT – Green Farm, Green Lane, Hognaston Proposed demolition of existing garden room and shed. Rebuilding of shed and erection of extension <u>Agreed:</u> No objections ii. Response to tree works applications - T/24/00100/TC – Plumtree Cottage, Main Street, Hognaston Fell 2.no Ash Trees <u>Agreed:</u> No objections - T/24/00106/TCA – High Barn, Main Street, Hognaston 1.no Yew Tree - Crown lift to 1m and crown reduction by 30% <u>Agreed:</u> No objections iii. DDDC decisions on recent planning applications - T/24/00080/TCA – Play Area, Old Bakery Close, Hognaston Fell elm tree to the ground																															

	<u>Decision:</u> Permitted - T/24/00071/TCA - Lydds Farm House Main Street Hognaston Fell 1 Douglas Fir and 2 Cypress trees <u>Decision:</u> Permitted - T/24/00082/TCA - Plumtree Cottage, Main Street, Hognaston Fell 2 cooking apple trees <u>Decision:</u> Permitted - 24/00203/FUL – Yew Tree Cottage, Main Street, Hognaston Formation of car parking bay with pavement crossing with access for vehicle charging <u>Decision:</u> Granted with conditions iv. Discussion of other planning applications or issues Cllrs considered the Planning Inspectorate’s decision notice in relation to appeal APP/P1045/W/23/3329871 (Land East of Turlowfields for Glamping Pods).	
397/13 Correspondence	The following correspondence were considered and noted: - DCC - Mobile library dates (August and September 2024) - Planning Inspectorate - Appeal decision APP/P1045/W/23/3329871	
397/14 Next agenda	<u>Agreed:</u> The next agenda include further discussions on the information board.	
397/15 Next meeting	<u>Agreed:</u> The next Hognaston Parish Council meeting be held on Monday 2 nd September 2024 at 7pm in Hognaston Village Hall.	

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council
SID – Speed indicator device

Appendix 397/A1 Budget and Bank Reconciliation

Budget 2024/25

30th June 2024

Category of expenditure	Actual	Budget	Variance
Clerk's Salary	£ 505.28	£ 3,200	£ 2,694.72
Administration & expenses	£ 33.02	£ 250	£ 216.98
Room hire	£ 144.00	£ 200	£ 56.00
Insurance	£ 60.00	£ 450	£ 390.00
Payroll	£ 491.38	£ 140	-£ 351.38
Internal Audit	£ -	£ 60	£ 60.00
GDPR expenses	£ -	£ 40	£ 40.00
DALC Subscription	£ 148.47	£ 160	£ 11.53
Grounds maintenance	£ 180.00	£ 1,000	£ 820.00
Village planting	£ -	£ 50	£ 50.00
Play Area Inspection	£ 108.00	£ 120	£ 12.00
Annual Church clock maintenance	£ -	£ 210	£ 210.00
Defibrillators	£ -	£ 300	£ 300.00
Contingency/elections	£ -	£ 500	£ 500.00
Tree removal	£ -	£ 1,500	£ 1,500.00
Total expenditure:	£ 1,670.15	£ 8,180.00	£ 6,509.85
Income			
Precept	£ 6,580.00		
Bank interest	£ -		
VAT reclaim (2023/24)	£ 165.31		
Reimbursable expend. (2024/25)	£ -		
Grants	£ 1,100.00		
Total income:	£ 7,845.31		
Balance 2024/25:	£ 6,175.16		

Bank Reconciliation

June 2024

Cash book		Bank	
Balance from 2023/24	£ 8,965.34	Current account balance	£ 15,112.30
Plus receipts	£ 7,845.31	Plus unpresented receipts	£ -
Less payments	-£ 1,670.15	Less unpresented cheques	£ -
Less VAT paid	-£ 28.20		£ 15,112.30
	£ 15,112.30		