

Minutes of Meeting 399 of Hognaston Parish Council held Monday 4th November 2024 in Hognaston Village Hall.

Councillors present: Cllrs, Dawn Lewis (Chair), Alan Cribbens, John Thornley and Annie Webster.

In attendance: Colin Swindell (Clerk).

Item		Action by
399/1 Apologies	Apologies were received from Cllr George Peach.	
399/2 Variation of business	None.	
399/3 Interests	None.	
399/4 Public speaking	None.	
399/5 Approval of minutes	On the motion of Cllr Cribbens, seconded by Cllr Webster, it was agreed: The minutes of Meeting 398 held Monday 2 nd September 2024 be accepted as a true record. The minutes were signed by the Chair.	
399/6 Clerk's report	The Clerk gave his report on actions and updates since the last meeting: - Stump grinding on the Village Green – Bentley Treescapes has now ground out the stump at the Village Green and an invoice has been received. - Information board – To be discussed under agenda item 399/8 Information board. - Play Area cleansing – Playdale do not provide a cleansing service. Three mobile pressure washing companies have been contacted but all require a water supply to undertake the works. - Street name plate at Mills Croft (ref 932548) – DDDC have confirmed that they have been out to look at the site, but there has been no further update. Action: The Clerk to continue to pursue this matter. - Snow Warden Scheme 2024/25 – The Parish Council has applied to participate in the Snow Warden scheme 2024/25 and for the free supply of a tonne of grit. - Play area gate – With Cllr Peach absent from the meeting, no update was given on this matter. Action: Cllr Lewis to discuss the matter with Cllr Peach. - Picnic bench base surround - With Cllr Peach absent from the meeting, no update was given on this matter.	Clerk Cllr Lewis
399/7 Tree planting	Councillors considered ideas for the planting of a tree on the Village Green to replace the felled ash tree. Agreed: Councillors are to meet on the Village Green to discuss options and the location and agree the location for a new tree. Action: Cllr Lewis to arrange the above meeting.	Cllr Lewis
399/8 Information board	Cllr Cribbens and Cllr Webster presented plans for the information board, which were welcomed by Councillors. It was reported that further work was needed on the display and this would be progressed before the next meeting.	

	The Clerk has investigated ownership of the grass verge where the Hognastone is sited and the proposed location for the information board. It would appear that it is common land. Action: The Clerk is to seek advice regarding the installation of an information board on common land.	Clerk																											
399/9 Council documents	None.																												
399/11 Village reports	- It was reported that the grass verges at the crossroads are overgrown and posing a road safety concern. Action: The Clerk to report the above matter to DCC. - Cllr Thornley raised concerns about a sudden, vertical drop along the riverside at the crossroads. The drop is quite high and Cllr Thornley was concerned for the safety of anybody walking in the area who was unaware of it. Action: The Clerk is to get in touch with both DCC and Severn Trent to raise awareness of the matter.	Clerk Clerk																											
399/12 Finance	i. Approval of payments On the motion of Cllr Webster, seconded by Cllr Lewis, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk</td><td>Salary (September 2024)</td><td>£ 278.32</td></tr> <tr> <td>Clerk</td><td>Salary (October 2024)</td><td>£ 226.96</td></tr> <tr> <td>Andy Boam</td><td>Play area mowing (August 2024)</td><td>£ 135.00</td></tr> <tr> <td>Andy Boam</td><td>Play area mowing (September 2024)</td><td>£ 135.00</td></tr> <tr> <td>Cumbria Clock Co.</td><td>Annual church clock service (2024)</td><td>£ 234.00</td></tr> <tr> <td>Janice Jackson</td><td>Internal audit 2023/24</td><td>£ 85.00</td></tr> <tr> <td>Bentley Treescapes</td><td>Stump grinding at Village Green</td><td>£ 200.00</td></tr> <tr> <td>Microsoft</td><td>Microsoft 365 software</td><td>£ 59.99 *</td></tr> </tbody> </table> * Paid by and to be reimbursed to the Clerk ii. Income Received None. iii. Budget and accounts monitoring The budget and bank reconciliation (October 2024) were circulated to members - see Appendix 399/A1. Agreed: The budget and bank reconciliation be noted.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (September 2024)	£ 278.32	Clerk	Salary (October 2024)	£ 226.96	Andy Boam	Play area mowing (August 2024)	£ 135.00	Andy Boam	Play area mowing (September 2024)	£ 135.00	Cumbria Clock Co.	Annual church clock service (2024)	£ 234.00	Janice Jackson	Internal audit 2023/24	£ 85.00	Bentley Treescapes	Stump grinding at Village Green	£ 200.00	Microsoft	Microsoft 365 software	£ 59.99 *	
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399/13 Draft budget 2025/26	Councillors considered the Clerk's draft budget for 2025/26. Several changes were discussed and suggested. Action: The Clerk is to amend the draft budget, based on the recommendation of councillors, ahead of the next meeting.																												
399/14 Planning	i. Response to recent planning applications - 224/00898/FUL - Church Farm, Main Street, Hognaston, Derbyshire DE6 1PR Demolition of existing buildings / sheds and the erection of an outbuilding for domestic use Agreed: No objections - 24/00899/LBALT -Church Farm, Main Street, Hognaston, Derbyshire DE6 1PR Demolition of existing buildings/sheds and the erection of a domestic outbuilding Agreed: No objections - 24/00900/FUL - Church Farm, Main Street, Hognaston, Derbyshire DE6 1PR Change of use, conversion and extension of an agricultural building to residential use																												

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399/15 Correspondence	The following correspondence were considered and noted: - DCC – Invite to join Snow Warden Scheme 2024/25# - DALC – Newsletter (September 2024) - Severn Trent - Reports on proposed expansion of Carsington Reservoir - DDDC - Review of Polling Stations 2024 - DCC – Community News (07.10.2024) - DALC – Newsletter (October 2024) - DCC – Community New (21.10.2024) - DALC – NJC Pay Award (2024/25) - DALC – Newsletter (November 2024)	
399/16 Next agenda	<u>Agreed:</u> The next agenda include the following items: - Update on the information board. - Update on tree planting on the Village Green. - Draft budget 2025/26.	
399/17 Next meeting	<u>Agreed:</u> The next Hognaston Parish Council meeting be held on Monday 6th January 2025 at 7pm in Hognaston Village Hall.	
399/18 Exclusion of public and press	There were no public or press present.	
399/19 Pay Award 2025/26	On the motion of Cllr Lewis, seconded by Cllr Thornley, it was agreed that: The pay award for 2024, as recommended by the National Joint Council, be applied to the Clerk’s salary and back dated to April 2024.	

The meeting closed at 8.20pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

Appendix 399/A1**Budget and Bank Reconciliation****Budget 2024/25**31st October 2024

Category of expenditure	Actual	Budget	Variance
Clerk's Salary	£ 1,515.84	£ 3,200	£ 1,684.16
Administration & expenses	£ 70.58	£ 250	£ 179.42
Room hire	£ 164.00	£ 200	£ 36.00
Insurance	£ 491.38	£ 450	-£ 41.38
Payroll	£ 120.00	£ 140	£ 20.00
Internal Audit	£ -	£ 60	£ 60.00
GDPR expenses	£ 35.00	£ 40	£ 5.00
DALC Subscription	£ 148.47	£ 160	£ 11.53
Grounds maintenance	£ 495.00	£ 1,000	£ 505.00
Village planting	£ -	£ 50	£ 50.00
Play Area Inspection	£ 108.00	£ 120	£ 12.00
Annual Church clock maintenance	£ -	£ 210	£ 210.00
Defibrillators	£ -	£ 300	£ 300.00
Contingency/elections	£ -	£ 500	£ 500.00
Tree removal	£ 420.00	£ 1,500	£ 1,080.00
Total expenditure:	£ 3,568.27	£ 8,180.00	£ 4,611.73
Income			
Precept	£ 6,580.00		
Bank interest	£ -		
VAT reclaim (2023/24)	£ 165.31		
Reimbursable expend. (2024/25)	£ -		
Grants	£ 1,100.00		
Total income:	£ 7,845.31		
Balance 2024/25:	£ 4,277.04		

Bank Reconciliation31st October 2024

Cash book		Bank	
Balance from 2023/24	£ 8,965.34	Current account balance	£ 13,244.19
Plus receipts	£ 7,845.31	Plus unrepresented receipts	£ -
Less payments	-£ 3,568.27	Less unrepresented payments	-£ 35.00
Less VAT paid	-£ 33.19		£ 13,209.19
	£ 13,209.19		