

Minutes of Meeting 400 of Hognaston Parish Council held Monday 13th January 2025 in Hognaston Village Hall.

Councillors present: Cllrs, Dawn Lewis (Chair), Alan Cribbens, John Thornley and Annie Webster.

In attendance: Colin Swindell (Clerk), Cllr Dermot Murphy (arrived mid-meeting) & 1 member of the public.

Item		Action by
400/1 Apologies	Apologies were received from Cllr George Peach.	
400/2 Variation of business	None.	
400/3 Interests	None.	
400/4 Public speaking	The member of the public present raised the following matters: - There is a need for a gully where Dirty Lane meets Stonepit Lane, as the road floods during heavy rainfall. Action: The Clerk is to contact DCC and request a new gully be installed as set out above. - The road at the bridge, on the bend, holds water during and after rainfall. This could be resolved by resetting the drain. Action: The Clerk is to contact DCC to ask that the drain be reset. Cllr Dermot Murphy (DCC & DDDC) reported the following: - Derbyshire County Council has requested it be considered in the first round of plans to restructure local government. If accepted, this could result in the County Council elections due to be held in May 2025 being postponed. - Residents are likely to see the DCC share of council tax increase by the maximum amount of 4.99%. This is due to budgetary constraints and high demand for adult social care and children's services. - In response to highways concerns raised by members, Cllr Murphy said he would seek a site meeting with DCC highways officers at the Turlowfields Lane main crossroads to discuss road safety and signing issues.	Clerk Clerk
400/5 Approval of minutes	On the motion of Cllr Webster, seconded by Cllr Cribbens, it was agreed: The minutes of Meeting 399 held Monday 4th November 2024 be accepted as a true record. The minutes were signed by the Chair.	
400/6 Clerk's report	The Clerk gave his report on actions and updates since the last meeting: - Information board – To be discussed under agenda item 400/8 Information board. - Street name plate at Mills Croft (ref 932548) – This has been chased with DDDC but no reply received. Action: The Clerk is to pursue this matter. - Play area gate – Cllr Peach and Cllr Thornley have been unable to find the time to fix the gate. Alternative plans to replace the gate are to be discussed under item 400/9 Play area maintenance. - River bank hazard/drop – This has been reported to both DCC and Severn Trent but no reply received. Action: The Clerk is to pursue this matter. - Overgrown verges at crossroads .This has been reported to DCC but no reply received.	Clerk Clerk

400/7 Tree planting	Councillors discussed options for the planting of a tree on the Village Green. On the motion of Cllr Lewis, seconded by Cllr Thornley, it was agreed: - A Red Hawthorn be planted on the village green to replace the felled ash tree. - Up to £150.00 (excl VAT) be made available for the purchase of the tree. - Cllr Webster is to contact local providers to enquire about the purchase and collection/delivery of the tree.																			
400/8 Information board	Cllr Cribbens presented a draft design for the information board which includes a map of Hognaston, points of historical interest and links to further information. Agreed: The draft design be accepted and thanks are expressed to Cllr Cribbens and all involved in bringing the project to this stage. Action: An application be made to Cllr Dermot Murphy's DDDC Local Projects Fund to help towards the cost of purchasing and installing the information board. Action: The Clerk is to seek quotes for the creation and delivery of the information board.	Clerk Clerk																		
400/9 Play area maintenance	Councillors discussed at length the need to bring the play area up to standard and agree an action plan to do so. On the motion of Cllr Lewis, seconded by Cllr Thornley, it was agreed: - The Clerk is to source quotes for the mowing of the play area and sweeping of the MUGA. The works are to be undertaken every two weeks between April and October 2025 (16 visits). - The Clerk is to source 3 quotes for the installation of a new gate at the play area. - The Clerk is to purchase 2 new cradle swings from Playdale and arrange installation. The quote received from Playdale in November 2024 is to renewed prior to purchasing the replacement swings. Ring-fenced funds donated by Hognaston Play Association are to cover any associated costs.	Clerk Clerk Clerk																		
400/10 Council documents	None.																			
400/11 Village reports	Cllr Thornley raised concerns over large cracks appearing in the road along Stonepit Lane. Action: The Clerk is to ask DCC to inspect the above matter	Clerk																		
400/12 Finance	i. Approval of payments On the motion of Cllr Thornley, seconded by Cllr Webster, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk</td><td>Salary (November 2024)</td><td>£ 318.66</td></tr> <tr> <td>Clerk</td><td>Salary (December 2024)</td><td>£ 291.90</td></tr> <tr> <td>DM Payroll Ltd</td><td>Payroll services (Oct 24-March 25)</td><td>£ 60.00</td></tr> <tr> <td>Community Heartbeat</td><td>Annual support (2x devices)</td><td>£ 324.00</td></tr> <tr> <td>WordPress</td><td>Website domain registration</td><td>£ 18.00 *</td></tr> </tbody> </table> * Purchased by and to be reimbursed to the Clerk. ii. Income Received None. iii. Budget and accounts monitoring The budget and bank reconciliation (as of 31st December 2024) were circulated to members - see Appendix 400/A1. Agreed: The budget and bank reconciliation be noted.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (November 2024)	£ 318.66	Clerk	Salary (December 2024)	£ 291.90	DM Payroll Ltd	Payroll services (Oct 24-March 25)	£ 60.00	Community Heartbeat	Annual support (2x devices)	£ 324.00	WordPress	Website domain registration	£ 18.00 *	
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400/13 Draft budget	Councillors considered the draft budget for 2025/26, which had been amended by the Clerk in response to comments made at the November 2024 meeting. On the motion of Cllr Cribbens, seconded by Cllr Thornley, it was agreed: - The draft budget 2025/26 be accepted – see Appendix 400/A2. - The precept for 2025/26 be set at £7,107.00 (an increase of 8%) to meet forecast expenditure of £7,565.00	
400/14 Planning	i. Response to recent planning applications - 24/01021/FUL - Turlow Bank Turlowfields Lane Hognaston DE6 1PW Proposed storage building and manege extension Agreed: No objections - 24/00954/FUL - Wesley House Main Street Hognaston Derbyshire DE6 1PU Alteration of vehicular access point and installation of gate Agreed: No objections ii. Response to tree works applications None. iii. DDDC decisions on recent planning applications None. iv. Discussion of other planning applications or issues None.	
400/15 Correspondence	The following correspondence were considered and noted: - DALC – Newsletter (January 2025) - DCC – Community News (06.01.2025) - DCC – Mobile library dates (Jan, Feb and March 2025) It was noted that newsletter from the SNT has not been received for some time. Action: The Clerk to contact PCSO Porter regarding the above.	
400/16 Next agenda	None.	
400/17 Next meeting	Agreed: The next Hognaston Parish Council meeting be held on Monday 10 th March 2025 at 7pm in Hognaston Village Hall.	

The meeting closed at 8.27pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

Appendix 400/A1**Budget and Bank Reconciliation****Budget 2024/25**31st December 2024

Category of expenditure	Actual	Budget	Variance
Clerk's Salary	£ 2,021.12	£ 3,200.00	£ 1,178.88
Administration & expenses	£ 120.57	£ 250.00	£ 129.43
Room hire	£ 164.00	£ 200.00	£ 36.00
Insurance	£ 491.38	£ 450.00	-£ 41.38
Payroll	£ 180.00	£ 140.00	-£ 40.00
Internal Audit	£ 85.00	£ 60.00	-£ 25.00
GDPR expenses	£ 35.00	£ 40.00	£ 5.00
DALC Subscription	£ 148.47	£ 160.00	£ 11.53
Grounds maintenance	£ 675.00	£ 1,000.00	£ 325.00
Village planting	£ -	£ 50.00	£ 50.00
Play Area Inspection	£ 108.00	£ 120.00	£ 12.00
Annual Church clock maintenance	£ 195.00	£ 210.00	£ 15.00
Defibrillators	£ -	£ 300.00	£ 300.00
Contingency/elections	£ -	£ 500.00	£ 500.00
Tree removal	£ 620.00	£ 1,500.00	£ 880.00
Total expenditure:	£ 4,843.54	£ 8,180.00	£ 3,336.46
Income			
Precept	£ 6,580.00		
Bank interest	£ -		
VAT reclaim (2023/24)	£ 165.31		
Reimbursable expend. (2024/25)	£ -		
Grants	£ 1,100.00		
Total income:	£ 7,845.31		
Balance 2024/25:	£ 3,001.77		

Bank Reconciliation31st December 2024

Cash book		Bank	
Balance from 2023/24	£ 8,965.34	Current account balance	£ 11,884.92
Plus receipts	£ 7,845.31	Plus unpresented receipts	£ -
Less payments	-£ 4,843.54	Less unpresented payments	£ -
Less VAT paid	-£ 82.19		£ 11,884.92
	£ 11,884.92		

Appendix 400/A2

Budget 2025/26 (Approved)

	2023/24		2024/25			2025/26
	Budget	Actual	Budget	Actual	Forecast	Proposed
Clerk's Salary	£ 2,850	£ 2,959	£ 3,200	£ 2,021	£ 2,950	£ 3,200
Administration & expenses	£ 200	£ 343	£ 250	£ 121	£ 225	£ 250
Clerk's mileage	£ 200	£ 139	£ -	£ -	£ -	£ -
Room hire	£ 200	£ -	£ 200	£ 164	£ 330	£ 200
Payroll	£ 120	£ 60	£ 140	£ 120	£ 120	£ 150
Insurance	£ 450	£ 412	£ 450	£ 491	£ 491	£ 530
Internal Audit	£ 100	£ 50	£ 60	£ 85	£ 85	£ 120
GDPR expenses	£ 35	£ 35	£ 40	£ 35	£ 35	£ 40
DALC Subscription	£ 140	£ 137	£ 160	£ 148	£ 148	£ 160
Training	£ 200	£ -	£ -	£ -	£ -	£ 200
Grounds maintenance	£ 800	£ 740	£ 1,000	£ 675	£ 720	£ 1,500
Play area inspection	£ 105	£ -	£ 120	£ 108	£ 108	£ 120
Village planting	£ 100	£ 38	£ 50	£ -	£ 45	£ 50
Annual Church clock maintenance	£ 185	£ 195	£ 210	£ 195	£ 195	£ 225
Defibrillators	£ 270	£ 270	£ 300	£ -	£ 300	£ 320
Grants	£ 500	£ 500	£ -	£ -	£ -	£ -
Contingency/elections	£ 700	£ 170	£ 500	£ -	£ 300	£ 500
Tree removal	£ -	£ -	£ 1,500	£ 620	£ 750	£ -
Laptop purchase	£ 400	£ 249	£ -	£ -	£ -	£ -
Total expenditure	£ 7,555	£ 6,296	£ 8,180	£ 4,783	£ 6,802	£ 7,565
Precept			£ 6,580	£ 6,580	£ 6,580	£ 7,107
Reimbursable expenditure			£ 458	£ -	£ 458	£ 458
Footpaths grant			£ -	£ -	£ -	£ -
Grants/donations received			£ -	£ -	£ 1,100	£ -
Total income			£ 7,038	£ 6,580	£ 8,138	£ 7,565