

Minutes of Meeting 402 of Hognaston Parish Council held Monday 10th March 2025 at 7pm in Hognaston Village Hall.

Councillors present: Cllrs, Dawn Lewis (Chair), George Peach (Vice-Chair) and Annie Webster.

In attendance: Colin Swindell (Clerk) and 1 member of the public.

[illegible]

	- Replacement cradle swings – The replacement swings and chains were fitted by Playdale on Monday 3rd March 2025. - Play Area boundary hedge – Following agreement at the February 2025 extraordinary meeting, Bentley Treescapes has completed works to the boundary hedge and an invoice has been received. - Play area gate – The Parish Council’s playgrounds inspector has advised that there is no requirement to have a gate at the Play Area. This can be removed subject to signs being kept on-site and a risk assessment being undertaken. Action: Cllr Peach to remove the gate and reinstate the signs. - Parish precept 2025/26 – The agreed precept was submitted to DDDC on 13th January 2025. - Reimbursable expenditure – The Clerk applied to DDDC, for reimbursement for the Play Area grounds maintenance, on Thursday 27th February 2025	Cllr Peach
402/7 DALC subscriptions	On the motion of Cllr Lewis, seconded by Cllr Peach, it was agreed: To pay the amount of £177.93 to DALC for the annual subscription 2025/26.	
402/8 Tree planting	Cllr Lewis reported that a Red Hawthorn tree is to be delivered by Mercaston Tree Company, Ednaston at an approximate cost of £30.00. This will be planted on the Village Green by Parish Councillors. Properties close to the Village Green will be consulted on the exact location of the tree before planting.	
402/9 Information board	Prior to the meeting, Cllr Cribbens distributed his final draft for the information board display. This was warmly received by the meeting. Thanks were expressed to Cllr Cribbens and all involved for bringing the project to fruition. Action: The Clerk is to source quotes and designs for the creation and manufacture of the information board in size A0.	Clerk
402/10 Play area inspection	Prior to the meeting, the Clerk distributed the annual Play Area inspection report produced by The Play Area Inspection Company. It was observed that the two risks highlighted in the report, replacing the cradle swings and the broken gatepost, are already being addressed by the Council. Resolved: The annual Play Area inspection report be noted.	
402/11 Parish Meeting 2025	Councillors discussed the arrangements for the Annual Parish Council and Annual Parish Meetings. On the motion of Cllr Lewis, seconded by Cllr Webster, it was agreed: - The Annual Parish Council be held on Monday 12th May 2025 at 7pm. - The Annual Parish Meeting be held on Monday 19th May 2025 at 7pm. - The meeting dates and times, as set out above, be included in the forthcoming Parish Council newsletter. - The maintenance and upkeep of the Play Area is to be a topic for discussion. - Councillors are to suggest any agenda items for the Annual Parish Meeting.	
402/12 Council documents	None.	
402/11 Village reports	Cllr Lewis reported that a timber footpath sign at the bottom of Stoney Lane has rotted and fallen. Action: The Clerk is to report the above to DCC and request a replacement PROW sign be installed.	Clerk

402/14 Finance	i. Approval of payments On the motion of Cllr Peach seconded by Cllr Webster, the following payments were agreed: <table border="1"> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk</td><td>Salary (January 2025)</td><td>£ 238.02</td></tr> <tr> <td>Clerk</td><td>Salary (February 2025)</td><td>£ 238.02</td></tr> <tr> <td>Play Inspection Comp.</td><td>Annual play area inspection (2025)</td><td>£ 135.60</td></tr> <tr> <td>Playdale</td><td>Supply/install cradle swings (deposit)</td><td>£ 893.21 *</td></tr> <tr> <td>Playdale</td><td>Supply/install cradle swings (balance)</td><td>£ 893.21 *</td></tr> <tr> <td>DALC</td><td>Annual subscription fee</td><td>£ 177.93</td></tr> <tr> <td>Bentley Treescapes</td><td>Works to Play Area boundary hedge</td><td>£ 420.00</td></tr> </tbody> </table> * To be part-covered using £1,401.93 of HPA funds kept in reserves for play area repairs and maintenance. ii. Income Received <table border="1"> <thead> <tr> <th>From:</th><th>Item of income:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>DDDC (LPF)</td><td>Grant award from Cllr Murphy</td><td>£ 400.00</td></tr> </tbody> </table> iii. Budget and accounts monitoring The budget and bank reconciliation statement (as of 28th February 2025) was circulated to members - see Appendix 402/A1. Agreed: The budget and bank reconciliation be noted.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (January 2025)	£ 238.02	Clerk	Salary (February 2025)	£ 238.02	Play Inspection Comp.	Annual play area inspection (2025)	£ 135.60	Playdale	Supply/install cradle swings (deposit)	£ 893.21 *	Playdale	Supply/install cradle swings (balance)	£ 893.21 *	DALC	Annual subscription fee	£ 177.93	Bentley Treescapes	Works to Play Area boundary hedge	£ 420.00	From:	Item of income:	Amount:	DDDC (LPF)	Grant award from Cllr Murphy	£ 400.00	
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402/15 Planning	i. Response to recent planning applications None. ii. Response to tree works applications - 25/00025/TCA - Orchard View Main Street Hognaston Prune overhanging branches of 2no. trees None. Resolved: Cllr Webster had declared an interest in the above application. As Cllr Webster was unable to participate in this part of the meeting, the Council was inquorate. For this reason, the item was not considered. iii. DDDC decisions on recent planning applications - 24/00898/FUL - Church Farm Main Street Hognaston Derbyshire DE6 1PR Demolition of existing buildings / sheds and the erection of an outbuilding for domestic use Decision: Granted with conditions - 24/0089/LBALT - Church Farm Main Street Hognaston Derbyshire DE6 1PR Demolition of existing buildings / sheds and the erection of an outbuilding for domestic use Decision: Granted with conditions - 24/00900/FUL - Church Farm Main Street Hognaston Derbyshire DE6 1PR Change of use, conversion and extension of an agricultural building to residential use Decision: Granted with conditions - 24/00901/LBALT - Church Farm Main Street Hognaston Derbyshire DE6 1PR Change of use, conversion and extension of an agricultural building to residential use Decision: Granted with conditions - 24/00954/FUL - Wesley House Main Street Hognaston Derbyshire DE6 1PU Alteration of vehicular access point and installation of gate Decision: Granted with conditions																															

	- 24/01021/FUL - Turlow Bank Turlowfields Lane Hognaston Derbyshire DE6 1PW Proposed storage building and manege extension Decision: Granted with conditions. iv. Discussion of other planning applications or issues None.	
402/16 Correspondence	The following correspondence were considered and noted: - Severn Trent – Councillor Newsletter (January 2025) - DDDC - Local Plan Review: Settlement Hierarchy - Update 2025 - DCC – Invite to Parish and Town Council Liaison Forum - DALC – Newsletter (February 2025) - DCC – Reminder to register to use Derbyshire’s recycling centres - The Play Inspection Company – Annual play area inspection (2025) - DDDC – Garden waste subscriptions (2025/26) - DALC – Newsletter (March 2025)	
402/17 Next agenda	None.	
402/18 Next meeting	Agreed: The Annual Parish Council be held on Monday 12th May 2025 at 7pm. Agreed: The Annual Parish Meeting be held on Monday 19th May 2025 at 7pm.	
402/19	On the motion of Cllr Peach, seconded by Cllr Webster, it was agreed: By reason of the confidential nature of the business to be transacted, the following agenda item be closed to the public and press.	
402/20 Quotes for Play Area grounds maintenance	On the motion of Cllr Webster, seconded by Cllr Peach, it was agreed: To accept the quote received from and reward the contract to Bentley Treescapes for the Play Area grounds maintenance 2025 – subject to all relevant insurances being in place.	

The meeting closed at 7.50pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils
LPF – Local Projects Fund

DCC – Derbyshire County Council
PROW – Public right of way

Appendix 402/A1**Budget and Bank Reconciliation****Budget 2024/25**28th February 2025

Category of expenditure	Actual	Budget	Variance
Clerk's Salary	£ 2,021.12	£ 3,200.00	£ 1,178.88
Administration & expenses	£ 120.57	£ 250.00	£ 129.43
Room hire	£ 164.00	£ 200.00	£ 36.00
Insurance	£ 491.38	£ 450.00	-£ 41.38
Payroll	£ 180.00	£ 140.00	-£ 40.00
Internal Audit	£ 85.00	£ 60.00	-£ 25.00
GDPR expenses	£ 35.00	£ 40.00	£ 5.00
DALC Subscription	£ 148.47	£ 160.00	£ 11.53
Grounds maintenance	£ 675.00	£ 1,000.00	£ 325.00
Village planting	£ -	£ 50.00	£ 50.00
Play Area Inspection	£ 108.00	£ 120.00	£ 12.00
Annual Church clock maintenance	£ 195.00	£ 210.00	£ 15.00
Defibrillators	£ -	£ 300.00	£ 300.00
Contingency/elections	£ -	£ 500.00	£ 500.00
Tree removal	£ 620.00	£ 1,500.00	£ 880.00
Total expenditure:	£ 4,843.54	£ 8,180.00	£ 3,336.46
Income			
Precept	£ 6,580.00		
Bank interest	£ -		
VAT reclaim (2023/24)	£ 165.31		
Reimbursable expend. (2024/25)	£ -		
Grants	£ 1,100.00		
Total income:	£ 7,845.31		
Balance 2024/25:	£ 3,001.77		

Bank Reconciliation28th February 2025

Cash book			Bank	
Balance from 2023/24	£ 8,965.34		Current account balance	£ 11,884.92
Plus receipts	£ 7,845.31		Plus unrepresented receipts	£ -
Less payments	-£ 4,843.54		Less unrepresented payments	£ -
Less VAT paid	-£ 82.19			£ 11,884.92
	£ 11,884.92			