

Minutes of Meeting 404 of the Hognaston Parish Council held Monday 7th July 2025 at 7pm in Hognaston Village Hall.

Councillors present: Cllrs, Dawn Lewis (Chair), Alan Cribbens, John Thornley and Annie Webster.

In attendance: Colin Swindell (Clerk) and Cllr Murphy (DDDC).

Item		Action by
404/1 Apologies	Apologies were received from Cllr George Peach.	
404/2 Variation of business	None.	
404/3 Interests	None.	
404/4 Public speaking	Cllr Dermot Murphy updated the meeting on the Local Government Reorganisation and recent decision by DDDC to refuse permission for a temporary travellers site at Rowsley.	
404/5 Approval of minutes	Cllr Thornley pointed out an error in minute 403/15 Village reports. The telephone kiosk, in need of repainting, is located at Turlowfields, not Main Street. On the motion of Cllr Thornley, seconded by Cllr Cribbens, it was agreed: With the above amendment, the minutes of Meeting 403 held Monday 12th May 2025 be accepted as a true record. The minutes were signed by the Chair.	
404/6 Clerk's report	The Clerk reported on the following actions and updates since the last meeting: - Information board – This is to be discussed under agenda item 404/8. - Gulley at the bottom of Dirty Lane (reference FS-Case-690933301) – No update. - Sharp drop at bridge – Severn Trent has indicated that they will install fencing to prevent anybody falling into the river. - Street name plate at Mills Croft (ref 932548) – No update. - Tree planting – A quote has been requested from Woolley Moor Nurseries for the supply, delivery and planting of a Red Hawthorn tree. - MP Invite – An invitation to meet the Council and Community has been resent to Mr John Whitney MP. A response is awaited. - VAT reclaim 2024/25 – A submission has been made to HMRC reclaim £524.74 for VAT paid during the 2024/25 financial year. - Financial year-end 2024/25 – The Certificate of Exemption has been submitted to the External Auditor and the Annual Governance and Accountability Return has been published on the Parish Council website.	
404/7 Annual Parish Meeting	Members discussed the recent Annual Parish Meeting. It was felt that the meeting was a success, and the turnout was very good. It was agreed that the discussion regarding the upkeep and maintenance of the play area was positive and suggestions of establishing a volunteer working party in the spring was welcome.	

404/8 Information board	The Clerk confirmed that the information board has been ordered from Greenbarnes Ltd and payment made for manufacture and delivery. It was noted, however, that the graphics submitted with the ordered needed to be amended to meet the requirements of the printer. Action: Cllr Cribbens is to amend the document and forward to the Clerk. Action: The Clerk is to resubmit the amended document to the manufacturer.	Clerk Clerk																								
404/9 Council documents	- The Clerk reported that a revised Risk Assessment is to be brought to the next meeting for consideration. - The Clerk presented the monthly inspection sheets for the Play Area, bus shelter, Hognastone and Village Geen. No issues were reported.																									
404/10 Village reports	- Thanks were expressed to Cllr Thornley for painting the telephone kiosk at Turlowfields. Cllr Thornley said he would also be willing to paint the telephone kiosk on Main Road, but permission may need to be sought from BT. Action: The Clerk to contact BT to seek permission to paint the above kiosk. - It was noted that the Play Area was looking much improved since Bentley Treescapes had taken over the ground maintenance. - Members discussed recent vehicular accidents at the bridge and top crossroads.	Clerk																								
404/11 Finance	i. Approval of payments On the motion of Cllr Thornley seconded by Cllr Cribbens, the following payments were agreed: <table data-bbox="368 1048 1351 1346"> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk</td><td>Salary (May 2025)</td><td>£ 238.02</td></tr> <tr> <td>Clerk</td><td>Salary (June 2025)</td><td>£ 291.90</td></tr> <tr> <td>Bentley Treescapes</td><td>Play area mowing (May & June 2025)</td><td>£ 400.00</td></tr> <tr> <td>Greenbarnes Ltd</td><td>Information board & GRP display panel</td><td>£ 1,904.47</td></tr> <tr> <td>Janice Jackson</td><td>Internal audit (2024/25)</td><td>£ 100.00</td></tr> <tr> <td>Lloyds Bank</td><td>Bank charges (June 2025)</td><td>£ 4.25</td></tr> <tr> <td>Lloyds Bank</td><td>Bank charges (July 2025)</td><td>£ 4.25</td></tr> </tbody> </table> ii. Income Received None. iii. Budget and accounts monitoring The budget and bank reconciliation statement (as of 30th June 2025) was circulated to members - see Appendix 404/A1. Agreed: The budget and bank reconciliation be noted.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (May 2025)	£ 238.02	Clerk	Salary (June 2025)	£ 291.90	Bentley Treescapes	Play area mowing (May & June 2025)	£ 400.00	Greenbarnes Ltd	Information board & GRP display panel	£ 1,904.47	Janice Jackson	Internal audit (2024/25)	£ 100.00	Lloyds Bank	Bank charges (June 2025)	£ 4.25	Lloyds Bank	Bank charges (July 2025)	£ 4.25	
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404/12 Planning	i. Response to recent planning applications - 25/00574/FUL - Willow Barn Green Lane Hognaston Derbyshire DE6 1PS Installation of Solar Panels Agreed: No objection - 25/00575/LBALT - Willow Barn Green Lane Hognaston Derbyshire DE6 1PS Installation of Solar Panels Agreed: No objection ii. Response to tree works applications None.																									

	iii. DDDC decisions on recent planning applications None. iv. Discussion of other planning applications or issues It was noted that large sections of hedgerow and grass verge have been removed close to Badger Moor Farm. The Clerk has raised the matter with DDDC and a reply is awaited.	
404/13 Correspondence	The following correspondence were considered and noted: - DDDC - Local Government Reorganisation consultation	
404/14 Next agenda	<u>Agreed:</u> The next meeting is to consider the Clerk's revised Risk Assessment.	
404/15 Next meeting	<u>Agreed:</u> The next Hognaston Parish Council meeting be held on Monday 1 st September 2025 at 7pm in Hognaston Village Hall.	

The meeting closed at 8.20pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council
PROW – Public right of way

Appendix 404/A1

Budget and Bank Reconciliation

Budget 205/26

30th June 2025

Category of expenditure	Actual	Budget	Variance	2024/25
Clerk's salary	£ 529.92	£ 3,200.00	£ 2,670.08	£ 3,107.72
Administration & expenses	£ 47.52	£ 250.00	£ 202.48	£ 136.57
Room hire	£ -	£ 200.00	£ 200.00	£ 164.00
Payroll	£ -	£ 150.00	£ 150.00	£ 180.00
Insurance	£ 491.38	£ 530.00	£ 38.62	£ 491.38
Internal audit	£ -	£ 120.00	£ 120.00	£ 85.00
GDPR expenses	£ -	£ 40.00	£ 40.00	£ 35.00
DALC subscription	£ -	£ 160.00	£ 160.00	£ 326.40
Training	£ 400.00	£ 200.00	-£ 200.00	£ -
Grounds maintenance	£ -	£ 1,500.00	£ 1,500.00	£ 1,095.00
Play Area Inspections	£ -	£ 120.00	£ 120.00	£ 221.00
Village planting	£ -	£ 50.00	£ 50.00	£ -
Annual church clock maintenance	£ -	£ 225.00	£ 225.00	£ 195.00
Defibrillators	£ -	£ 320.00		£ 270.00
Contingency/elections/bank chrgs	£ -	£ 500.00		£ 1,492.93
Tree removal	£ -	£ -	£ -	£ 550.00
Total expenditure:	£ 1,468.82	£ 7,565.00	£ 5,276.18	£ 8,350.00
Income				2024/25
Precept	£ 7,107.00			£ 6,580.00
Bank interest	£ -			£ -
VAT reclaim (2024/25)				£ 165.31
Reimbursable expend. (2025/26)	£ -			£ 458.00
Grants	£ -			£ 1,500.00
Total income:	£ 7,107.00			£ 8,703.31
Balance 2025/26 (inc VAT paid):	£ 5,637.35			-176.42

Bank Reconciliation

30th June 2025

Cash book		Bank	
Balance from 2024/25	£ 8,788.92	Current account balance	£ 14,426.27
Plus receipts	£ 7,107.00	Plus unrepresented receipts	£ -
Less payments	-£ 1,468.82	Less unrepresented cheques	£ -
Less VAT paid	-£ 0.83		£ 14,426.27
	£ 14,426.27		