

Minutes of Meeting 407 of Hognaston Parish Council held Monday 3rd November 2025 at 7pm in Hognaston Village Hall.

Councillors present: Cllrs, Dawn Lewis (Chair), Alan Cribbens, George Peach, John Thornley and Annie Webster.

In attendance: Colin Swindell (Clerk), Cllr Murphy (DDDC) and 2 members of the public.

Item		Action by
407/1 Apologies	None.	
407/2 Variation of business	Agreed: With members of the public having expressed an interest in planning applications due for consideration, agenda item 407/11 Planning be taken after agenda item 407/5 Approval of minutes .	
407/3 Interests	None.	
407/4 Public speaking	The members of the public present spoke against planning application 25/00976/FUL and asked the Council to support their objections.	
407/5 Approval of minutes	On the motion of Cllr Peach, seconded by Cllr Lewis, it was agreed: The minutes of Meeting 406 held Monday 6 th October 2025 be accepted as a true record. The minutes were signed by the Chair.	
407/6 Clerk's report	The Clerk reported on the following actions and updates since the last meeting: - Gulley at the bottom of Dirty Lane (reference FS-Case-690933301) – No update. - Condition of Stonepit Lane – Cllr Adrian Hunter (DCC) informed Councillors at the October Extraordinary Meeting that DCC is closely monitoring the lane and movements within the carriageway. - Sharp drop at bridge – No update. - Street name plate at Mills Croft (ref 932548) – No update. - Licensing of bench at Mills Croft – DCC has admitted that the licence was issued too late and agreed to cancel the invoice. - PROW signs – DCC has requested that each defective fingerpost in need of replacement is reported individually through the DCC website, providing images and locations. Action: The Clerk is to do this at the earliest opportunity. - Tree on the Village Green – Cllrs, Thornley, Peach and Webster are to progress this matter in the coming weeks. - Unity Trust Bank – The application to open an account with Unity Trust has been completed. The account should be open soon. - Invitation to John Whitby MP to a community meeting – Mr Whitby's office has responded positively to the invitation and the Clerk is now in discussion over times, dates and format for a meeting. Agreed: The Clerk is to organise the meeting for a Thursday evening early in the New Year.	Clerk Cllrs, JT, GP & AW Clerk
407/7 Council documents	i. Draft Parish Council Risk Assessment Agreed: This item be deferred to the next meeting, pending recommended amendments to the document from Cllr Lewis.	Cllr Lewis

	ii. Draft Complaints Procedure Agreed: This item be deferred to the next meeting, pending recommended amendments to the document from Cllr Thronley iii. Updates to any other Parish Council documents The Clerk presented the monthly inspection sheets for the Play Area, bus shelter, Hognastone and Village Green. No issues were reported. The inspection sheets were signed by the Chair.	Cllr Thornley																					
407/8 Village reports	None.																						
407/9 Finance	i. Approval of payments On the motion of Cllr Peach, seconded by Cllr Thronley, the following payments were agreed: <table> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> <tr> <td>Clerk</td><td>Salary (September 2025)</td><td>£ 330.46</td></tr> <tr> <td>Clerk</td><td>Salary (October 2025)</td><td>£ 245.62</td></tr> <tr> <td>Cumbria Clock Comp.</td><td>Church clock annual service</td><td>£ 234.00</td></tr> <tr> <td>Microsoft</td><td>Microsoft 365 annual subscription</td><td>£ 84.99 *</td></tr> <tr> <td>Lloyds Bank</td><td>Bank charges (October 2025)</td><td>£ 4.25</td></tr> <tr> <td>Lloyds Bank</td><td>Bank charges (November 2025)</td><td>£ 4.25</td></tr> </table> * Purchased by and to be reimbursed to the Clerk. ii. Income Received None. iii. Budget and accounts monitoring The budget and bank reconciliation statement (as of 31st October 2025) was circulated to members - see Appendix 407/A1. Agreed: The budget and bank reconciliation statement be noted.	Payee:	Item of expenditure:	Amount:	Clerk	Salary (September 2025)	£ 330.46	Clerk	Salary (October 2025)	£ 245.62	Cumbria Clock Comp.	Church clock annual service	£ 234.00	Microsoft	Microsoft 365 annual subscription	£ 84.99 *	Lloyds Bank	Bank charges (October 2025)	£ 4.25	Lloyds Bank	Bank charges (November 2025)	£ 4.25	
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407/10	Councillors considered the first draft the Clerk's budget 2026/27. Members suggested several amendments, which were noted by the Clerk. Agreed: The Clerk is to update the draft budget, as amended by Councillors, for further consideration at the January meeting.	Clerk																					
407/11 Planning	i. Response to recent planning applications - 25/00976/FUL - Land South Of Stoney Lane Hognaston Derbyshire Change of use and conversion of a stable building for use as a utility/service building associated with glamping site On the motion of Cllr Thornley, seconded by Cllr Cribbens, it was agreed: The Parish Council objects to the above planning application and submits the following comments: - The Parish Council objects to the change of use from a stable building to a utility/service building, as it will change its status from a temporary to a permanent structure. - It should be noted that the applicant states that they will use the 'existing access'. The access point shown on the plans, however, is different to that shown on the previous planning application for the site (22/01081/FUL). It is, therefore, a new access point, not an existing one. The Parish Council questions, therefore, whether the applicant has sought permission from Derbyshire County Council to create and use this access point.																						

	ii. Response to tree works applications - T/25/00152/TCA – Hill View, Main Street Hognaston Fell 1 No. Silver Birch and fell 1 No. Spruce <u>Agreed:</u> No objections - T/25/00150/TCA – Croft House, Main Street, Hognaston Fell 1 No. Sycamore <u>Agreed:</u> No objections iii. DDDC decisions on recent planning applications - 25/00574/FUL - Willow Barn Green Lane Hognaston Derbyshire DE6 1PS Installation of Solar Panels <u>Decision:</u> Refused - 25/00575/LBALT - Willow Barn Green Lane Hognaston Derbyshire DE6 1PS Installation of Solar Panels <u>Decision:</u> Refused - T/25/00131/TCA – Strathmore, Mills Croft, Hognaston DE6 1PT Crown reduce 1no. Eucalyptus Tree by 50% <u>Decision:</u> Permitted - T/25/00113/TCA - Land North Of Green Lane Hognaston Crown raise 1no. Ash Tree and remove overhanging branches of 1no. Alder Tree <u>Decision:</u> Permitted iv. Discussion of other planning applications or issues None.	
407/12 Correspondence	The following correspondence were considered and noted: - DALC – Newsletter (October 2025) - DCC – Parish and Town Council Liaison Forum (December 2025)	
407/13 Next agenda	<u>Agreed:</u> The next meeting is to include: - Revisions on the draft Parish Council Risk Assessment by Cllr Lewis. - Revisions on the draft Complaints Procedure by Cllr Thornley. - Consideration of the draft budget 2026/27.	
407/14 Next meeting	<u>Agreed:</u> The next Hognaston Parish Council meeting be held on Monday 5th January 2026 at 7pm in Hognaston Village Hall.	

The meeting closed at 8.07pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council
PROW – Public right of way

Appendix 407/A1**Budget and Bank Reconciliation****Budget 2025/26**31st October 2025

Category of expenditure	Actual	Budget	Variance	2024/25
Clerk's salary	£ 1,542.76	£ 3,200.00	£ 1,657.24	£ 3,107.72
Administration & expenses	£ 64.52	£ 250.00	£ 185.48	£ 136.57
Room hire	£ 200.00	£ 200.00	£ -	£ 164.00
Payroll	£ 60.00	£ 150.00	£ 90.00	£ 180.00
Insurance	£ 491.38	£ 530.00	£ 38.62	£ 491.38
Internal audit	£ 100.00	£ 120.00	£ 20.00	£ 85.00
GDPR expenses	£ 47.00	£ 40.00	-£ 7.00	£ 35.00
DALC subscription	£ -	£ 160.00	£ 160.00	£ 326.40
Training	£ -	£ 200.00	£ 200.00	£ -
Grounds maintenance	£ 1,400.00	£ 1,500.00	£ 100.00	£ 1,095.00
Play Area Inspections	£ -	£ 120.00	£ 120.00	£ 221.00
Village planting	£ -	£ 50.00	£ 50.00	£ -
Annual church clock maintenance	£ -	£ 225.00	£ 225.00	£ 195.00
Defibrillators	£ -	£ 320.00		£ 270.00
Contingency/elections/bank chrgs	£ 1,587.06	£ 500.00		£ 1,492.93
Tree removal	£ -	£ -	£ -	£ 550.00
Total expenditure:	£ 5,492.72	£ 7,565.00	£ 2,839.34	£ 8,350.00
Income				2024/25
Precept	£ 7,107.00			£ 6,580.00
Bank interest	£ -			£ -
VAT reclaim (2024/25)	£ 524.74			£ 165.31
Reimbursable expend. (2025/26)	£ -			£ 458.00
Grants	£ -			£ 1,500.00
Total income:	£ 7,631.74			£ 8,703.31

Bank Reconciliation31st October 2025

Cash book		Bank	
Balance from 2024/25	£ 8,788.92	Current account balance	£ 10,597.70
Plus receipts	£ 7,631.74	Plus unpresented receipts	£ -
Less payments	-£ 5,492.72	Less unpresented cheques	£ -
Less VAT paid	-£ 330.24		£ 10,597.70
	£ 10,597.70		