

Minutes of Meeting 408 of Hognaston Parish Council held Monday 5th January 2026 at 7pm in Hognaston Village Hall.

Councillors present: Cllrs, Dawn Lewis (Chair), Alan Cribbens, George Peach, and Annie Webster.

In attendance: Colin Swindell (Clerk) and Cllr Adrian Hunter (DCC).

Item		Action by
408/1 Apologies	Apologies were received from Cllr John Thornley. Apologies were also received from Cllr Dermot Murphy (DDDC)	
408/2 Variation of business	None.	
408/3 Interests	None.	
408/4 Public speaking	Cllr Adrian Hunter (DCC) reported that DCC will be acting very soon to address the road subsidence on Stonepit Lane.	
408/5 Approval of minutes	On the motion of Cllr Peach, seconded by Cllr Cribbens, it was agreed: The minutes of Meeting 407 held Monday 3 rd November 2026 be accepted as a true record. The minutes were signed by the Chair.	
408/6 Clerk's report	The Clerk reported on the following actions and updates since the last meeting: - Gulley at bottom of Dirty Lane (reference FS-Case-690933301) – No update. - Condition of Stonepit Lane – No update. This continues to be monitored by DCC for any movements in the carriageway. Cllr Hunter's remarks made during the public session were also noted in relation to this matter. - Sharp drop at bridge – No update. - Street name plate at Mills Croft (reference 932548) – No update. - PROW signs – The Clerk has logged the details of each fingerpost and these are to be reported to DCC in January 2026. - Tree on the Village Green – Cllr Thornley has collected and planted an Accolade Cherry Blossom tree which on the Village Green – in a position agreed with by neighbouring residents. At the time of planting, the tree is approximately 10 feet in height and has been staked and tied as necessary (COMPLETED). - Verge at Turlowfields Lane (reference FS-Case-722899955) – Still no response from DCC nor DDDC. - MP Invite to community meeting – John Whitby MP's office is in contact with the Clerk with regards to setting up a community meeting on a Thursday evening in February or March 2026.	
408/7 Highways issues	The Parish Council considered a recent request from a parishioner to have a co-ordinated approach to tackling the numerous highways issues in throughout Hognaston. Councillors agreed that there were numerous outstanding and long-running highways issues in the Parish that remain unresolved but also noted that despite efforts by both the Clerk and Councillors DCC has either refused to act or failed to respond.	

	It was noted that the parishioner who raised this matter was unable to attend the meeting but will make every effort to attend the March meeting to discuss their concerns. On the motion of Cllr Lewis, seconded by Cllr Peach, it was agreed: - Highways issues are to be put on the agenda as a running item. - The Clerk is to look through past minutes, reports and correspondence and note all highways issues that have been raised with the Parish Council and remain unresolved. - The outstanding highways issues, along with any raised in the future, are to be logged in a Highways Action Plan, along with relevant updates and reference numbers. The document is to be reviewed at future meetings. - The upcoming Community Meeting with John Whitby MP will be used as an opportunity to raise the inaction of the DCC Highways Department to resolve highways issues. - The Clerk is to request a visit from a DCC Highways Officer to discuss all highways matters in Hognaston. This meeting will involve the Clerk, the Chair and Cllr Adrian Hunter (DCC).	Clerk Clerk																		
408/8 Council documents	i. Draft Parish Council Risk Assessment Agreed: This item be deferred to the next meeting, pending recommended amendments to the document from Cllr Lewis. ii. Draft Complaints Procedure Agreed: This item be deferred to the next meeting, pending recommended amendments to the document from Cllr Thronley iii. Updates to any other Parish Council documents The Clerk presented the monthly inspection sheets for the Play Area, bus shelter, Hognastone and Village Geen. No issues were reported. The inspection sheets were signed by the Chair.	Cllr Lewis Cllr Thornley																		
408/9 Village reports	- Cllr Webster reported that a strip of tarmac, that runs across Main Street and opposite the entrance to Orchard View, has lifted in recent weeks. The affected area has created a hazard for vehicles and pedestrians. Action: The Clerk is to report the above matter to DCC. - Cllr Cribbens reported that a notice had appeared in the telephone kiosk on Main Street asking for expressions of interest in adopting it. Agreed: The Clerk is to make enquiries with BT about the Parish Council adopting the telephone kiosk. - Cllr Cribbens offered to produce the next Parish Council newsletter, which was gratefully accepted by members.	Clerk Clerk Cllr Cribbens																		
408/10 Finance	i. Approval of payments On the motion of Cllr Webster, seconded by Cllr Peach, the following payments were agreed: <table> <thead> <tr> <th>Payee:</th><th>Item of expenditure:</th><th>Amount:</th></tr> </thead> <tbody> <tr> <td>Clerk</td><td>Salary (November 2025)</td><td>£ 245.62</td></tr> <tr> <td>Clerk</td><td>Salary (December 2025)</td><td>£ 301.22</td></tr> <tr> <td>DM Payroll Ltd</td><td>Payroll services (Oct 2025 – Ma 2026)</td><td>£ 72.00</td></tr> <tr> <td>Hognaston Village Hall</td><td>Room hire (November 2025)</td><td>£ 20.00</td></tr> <tr> <td>Woodgrow Hort. Ltd</td><td>Tree, compost, stake and tie</td><td>£ 71.98</td></tr> </tbody> </table>	Payee:	Item of expenditure:	Amount:	Clerk	Salary (November 2025)	£ 245.62	Clerk	Salary (December 2025)	£ 301.22	DM Payroll Ltd	Payroll services (Oct 2025 – Ma 2026)	£ 72.00	Hognaston Village Hall	Room hire (November 2025)	£ 20.00	Woodgrow Hort. Ltd	Tree, compost, stake and tie	£ 71.98	
Payee:	Item of expenditure:	Amount:																		
Clerk	Salary (November 2025)	£ 245.62																		
Clerk	Salary (December 2025)	£ 301.22																		
DM Payroll Ltd	Payroll services (Oct 2025 – Ma 2026)	£ 72.00																		
Hognaston Village Hall	Room hire (November 2025)	£ 20.00																		
Woodgrow Hort. Ltd	Tree, compost, stake and tie	£ 71.98																		

	Community Heartbeat Annual support package £ 324.00 Wordpress Annual domain registration £ 19.20 * Lloyds Bank Bank charges (December 2025) £ 4.25 Lloyds Bank Bank charges (January 2026) £ 4.25 * Purchased by and to be reimbursed to the Clerk. ii. Income Received None. iii. Budget and accounts monitoring The budget and bank reconciliation statement (as of 31st December 2025) was circulated to members - see Appendix 408/A1. Agreed: The budget and bank reconciliation statement be noted.	
408/11 Draft budget 2026/27	Councillors considered the Clerk's budget 2026/27, as amended from the previous meeting. On the motion of Cllr Peach, seconded by Cllr Webster, it was agreed: - The draft budget 2026/27 be accepted as set out in Appendix 408/A2. - The precept for 2026/27 be set at £7,777 (an increase of 9.4%) to meet a forecast revenue expenditure of £8,235. - The closing balance for 2025/26 is forecast to be £7,569. - The Clerk is to submit the agreed Parish Precept requirement to Derbyshire Dales District Council.	Clerk
408/12 Planning	i. Response to recent planning applications None. ii. Response to tree works applications None. iii. DDDC decisions on recent planning applications - 25/00901/FUL - Land Between The B5035 And Overtown Cottage Big Lane Hognaston Erection of log cabin Decision: Refused - T/25/00135/TCA - Plumtree Cottage Main Street Hognaston Fell 2no. apple trees Decision: Permitted - T/25/00174/TCA - Croft House Main Street Hognaston Fell 1no. Cherry plum Decision: Permitted - T/25/00150/TCA – Croft House Main Street Hognaston Fell 1.No. Sycamore Decision: Permitted - T/25/00152/TCA - Hill View Main Street Hognaston Fell 1 No. Silver Birch and fell 1 No. Spruce Decision: Permitted iv. Discussion of other planning applications or issues None.	

408/12 Correspondence	The following correspondence were considered and noted: - DCC – Suspension of Southern Library Service - DALC – Newsletter (November 2025) - DCC – Reminder for Parish and Town Council Liaison Forum (08.11.2025) - EMCCA-Upcoming Changes to Bus Operations & Collaboration on Bus Shelters - Severn Trent – Councillor Newsletter (Winter 2025) - Parishioner – Highways issues	
408/13 Next agenda	<u>Agreed:</u> The next meeting is to include: - Revisions on the draft Parish Council Risk Assessment by Cllr Lewis. - Revisions on the draft Complaints Procedure by Cllr Thornley. - Highways issues. - Appointment of Internal Auditor.	
408/14 Next meeting	<u>Agreed:</u> The next Hognaston Parish Council meeting be held on Monday 2 nd March 2026 at 7pm in Hognaston Village Hall.	

The meeting closed at 8.07pm

DDDC – Derbyshire Dales District Council
DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council
PROW – Public right of way

Appendix 408/A1**Budget and Bank Reconciliation****Budget 2025/26**31st December 2025

Category of expenditure	Actual	Budget	Variance	2024/25
Clerk's salary	£ 2,118.84	£ 3,200.00	£ 1,081.16	£ 3,107.72
Administration & expenses	£ 143.85	£ 250.00	£ 106.15	£ 136.57
Room hire	£ 200.00	£ 200.00	£ -	£ 164.00
Payroll	£ 60.00	£ 150.00	£ 90.00	£ 180.00
Insurance	£ 491.38	£ 530.00	£ 38.62	£ 491.38
Internal audit	£ 100.00	£ 120.00	£ 20.00	£ 85.00
GDPR expenses	£ 47.00	£ 40.00	-£ 7.00	£ 35.00
DALC subscription	£ -	£ 160.00	£ 160.00	£ 326.40
Training	£ -	£ 200.00	£ 200.00	£ -
Grounds maintenance	£ 1,400.00	£ 1,500.00	£ 100.00	£ 1,095.00
Play Area Inspections	£ -	£ 120.00	£ 120.00	£ 221.00
Village planting	£ -	£ 50.00	£ 50.00	£ -
Annual church clock maintenance	£ 195.00	£ 225.00	£ 30.00	£ 195.00
Defibrillators	£ -	£ 320.00		£ 270.00
Contingency/elections/bank chrgs	£ 1,587.06	£ 500.00		£ 1,492.93
Tree removal	£ -	£ -	£ -	£ 550.00
Total expenditure:	£ 6,343.13	£ 7,565.00	£ 1,988.93	£ 8,350.00
Income				2024/25
Precept	£ 7,107.00			£ 6,580.00
Bank interest	£ -			£ -
VAT reclaim (2024/25)	£ 524.74			£ 165.31
Reimbursable expend. (2025/26)	£ -			£ 458.00
Grants	£ -			£ 1,500.00
Total income:	£ 7,631.74			£ 8,703.31

Bank Reconciliation31st December 2025

Cash book		Bank	
Balance from 2024/25	£ 8,788.92	Current account balance	£ 9,694.13
Plus receipts	£ 7,631.74	Plus unpresented receipts	£ -
Less payments	-£ 6,343.13	Less unpresented cheques	£ -
Less VAT paid	-£ 383.40		£ 9,694.13
	£ 9,694.13		

Appendix 408/A2

Budget 2026/27 (as approved)

Budget category	2024/25		2025/26			2026/27
	Budget	Actual	Budget	Actual	Forecast	Proposed
Clerk's Salary	£ 3,200	£ 3,108	£ 3,200	£ 2,119	£ 3,400	£ 3,570
Administration & expenses	£ 250	£ 137	£ 250	£ 144	£ 220	£ 250
Room hire	£ 200	£ 164	£ 200	£ 200	£ 280	£ 200
Payroll	£ 140	£ 180	£ 150	£ 60	£ 120	£ 150
Insurance	£ 450	£ 491	£ 530	£ 491	£ 491	£ 700
Internal Audit	£ 60	£ 85	£ 120	£ 100	£ 100	£ 150
GDPR expenses	£ 40	£ 35	£ 40	£ 47	£ 47	£ 50
DALC Subscription	£ 160	£ 326	£ 160	£ -	£ 175	£ 185
Training	£ -	£ -	£ 200	£ -	£ -	£ -
Grounds maintenance	£ 1,000	£ 1,095	£ 1,500	£ 1,400	£ 1,600	£ 1,750
Play area inspection	£ 120	£ 221	£ 120	£ -	£ 120	£ 135
Village planting	£ 50	£ -	£ 50	£ -	£ -	£ 50
Annual Church clock maintenance	£ 210	£ 195	£ 225	£ 195	£ 195	£ 225
Defibrillators	£ 300	£ 270	£ 320	£ -	£ 300	£ 320
Contingency/elections	£ 500	£ 1,493	£ 500	£ 1,587	£ 1,737	£ 500
Tree removal	£ 1,500		£ -	£ -	£ -	£ -
Total expenditure	£ 8,180	£ 7,800	£ 7,565.00	£ 6,343	£ 8,785	£ 8,235
Precept	£ 6,580	£ 6,580	£ 7,107	£ 7,107	£ 7,107	£ 7,777
Reimbursable expenditure	£ 458	£ 458	£ 458	£ -	£ 458	£ 458
Footpaths grant	£ -	£ -	£ -	£ -	£ -	£ -
Grants/donations received	£ -	£ 1,500	£ -	£ -		£ -
Total income	£ 7,038	£ 8,538	£ 7,565	£ 7,107	£ 7,565	£ 8,235
Year end Forecast 2025/26						
Opening balance	£ 8,789					
Forecast income	£ 7,565					
Forecast expenditure	£ 8,785					
Forecast closing balance 2025/26	£ 7,569					
Forecast 2026/27						
Opening balance	£ 7,569					
Forecast income	£ 8,235					
Forecast expenditure	£ 8,235					
Forecast closing balance 2026/27	£ 7,569					